



# Application for C\*/K Assessment

This application must be lodged with your Zone C\*/K Co-ordinator (or Club C\*/K Coordinator/ Chief Coach if your zone does not have a Zone C\* Coordinator). The Zone C\*/K Coordinator is responsible for liaising with the State C\*/K Coordinator ([coaching@ponyclubwa.asn.au](mailto:coaching@ponyclubwa.asn.au)) prior to an assessment date being set.

NOTE: If not enough candidates are ready in your Zone, it may be possible to do it in conjunction with another Zone. The State C\*/K Coordinator will be able to advise and coordinate.

## C\*/K ASSESSMENT FEE

The C\*/K Assessment fee will be set by the Zone and paid to Zone. Candidate will need to check what fee will be charged by Zone to cover costs of assessment (Assessor/s Fees & Travel costs) Fees may vary between Zones depending on number of candidates and Assessors required. The Zone will advise if payment of an assessment fee is required to be sent in with your application or delayed until a later date when specific costs are known, and an appropriate fee can be worked out.

*In order to keep costs down for candidates, Zones may look at subsidising fees through fundraising efforts or grants.*

## CANDIDATE DETAILS

<b>NAME</b>			
<b>ADDRESS</b>			
<b>PHONE</b>		<b>PC ID NUMBER</b>	
<b>EMAIL</b> <i>(Written Paper to be sent to this address)</i>			
<b>CURRENT PONY CLUB</b>			
<b>DATE C CERTIFICATE ACHIEVED</b>			
<b>ZONE</b>			
<b>NAME OF HORSE 1</b>		<b>AGE</b>	
<b>NAME OF HORSE 2</b>		<b>AGE</b>	

I understand that the organisers of the assessment can accept no responsibility for damage, loss, or injury to gear or horse or rider, and that I participate at my own risk.

<b>SIGNATURE</b> <i>Candidate</i>		<b>DATE</b>	
<b>SIGNATURE</b> <i>(if rider under 18 yrs) Parent / Guardian</i>		<b>DATE</b>	

### COACHES RESPONSIBLE FOR DEEMING CANDIDATES READY FOR ASSESSMENT

Candidates **must be pre assessed** by suitably qualified people and deemed competent by them (in all areas), prior to applications being forwarded on to the Zone C\*/K Coordinator and State C\*/K Coordinator. **Signatures** are to verify candidate's competence so **MUST** be obtained from the relevant qualified coaches.

*To avoid any potential conflict of interest, assessment forms that are signed by an immediate family member who is also an PCANCAS Level 1 Coach must be co-signed by another PCANCAS Level 1 coach*

AREA OF COMPETENCE	NAME OF HORSE USED (Can use more than one horse)	AGE OF HORSE	CANDIDATE COMPETENT	NAME OF COACH	SIGNATURE & DATE
Rider Tool Kit			Yes / No		
On the Ground			Yes / No		
Under Saddle - Flat			Yes / No		
Under Saddle – Jumping (Not K)			Yes/No		
Lungeing			Yes / No		
Horse Management Horse handling, horse care and general knowledge.			Yes / No		
Alternative Discipline (K only)			Yes / No		
Community Service OR New Skills Component (K only)			Yes / No		
Journal & Five Freedoms Essay	The candidate's Journal and essay must be checked by the Zone/Club C*/K Co-ordinator or Club Chief Coach prior to being submitted to State C*/K Coordinator for Assessment. Journals must be submitted to the Chief Assessor a minimum of 2 weeks prior to Assessment Date.				

**DECLARATION**

I hereby acknowledge the above candidate:

- As per PCA 2019 Syllabus of Instruction “Horse and rider combinations for practical assessment must have attended a minimum of two working rallies in the prior 12 month and the horse must be the riders’ qualified mount as per State/Territory Rules”
- Is competent at C\*/K Certificate Level and is ready for assessment.

<b>SIGNATURE</b> <i>Zone C*/K Coordinator or Chief Coach</i>	<b>DATE</b>
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**CLUB C\*/K COORDINATOR OR COACH CHIEF COACH TO COMPLETE**

PONY CLUB COACHES RESPONSIBLE FOR PREPARING CANDIDATES	
NAME OF MAIN COACH (OR COACHES)	SECTIONS OF SYLLABUS COVERED (e.g. Riders Tool Kit, On the Ground, Under saddle, Jumping, Horse Management, Lungeing, K Options etc.)