

PONY CLUB WA MEMBERSHIP FEE REFUND POLICY

INTRODUCTION

Under exceptional circumstances that prevent a member from participating in Pony Club activities, Pony Club WA will refund the Pony Club WA component of Riding Member Fees.

Exceptional Circumstances are:

- Injury, but not an injury occurring at a PC event, or an injury not at a PC event that is covered by Pony Club WA insurance.
- Relocating
- Change of employment
- Other circumstances that genuinely prevent participation of the member in PC activities.

The following are not exceptional circumstances:

- Member changed their mind
- Disagreement with the club/committee
- Sport too expensive
- Injury as a result of participating in a PC activity.

MEMBERSHIP FEES

Pony Club WA Membership Fees are made up of three components:

- Administration fee which is used to fund the functions provided by Pony Club WA including the running of the State Office.
- Pony Club Australia Capitation Fee – this is paid by every rider in Australia and assists in running services provided by PCA
- Club Fee - this fee is paid to the club to fund rallies and club activities and management.

75% of the Pony Club WA Administration fee will be refunded under the following conditions.

CONDITIONS OF REFUND

- Any request for refund must be made within 4 weeks of the purchase of the Pony Club WA Membership.
- The membership must not have been 'used' ie the member must not have participated at any PC event or rally since the purchase of that year's membership.
- The request for membership refund must come through the member's Club. Upon request Pony Club WA will provide a form which must be completed by the member and endorsed by the club to be returned to action the refund.
- The member's Club must have agreed to refund the member's club membership.

Policy Version Table

| VERSION | Version No. | Version Date |
|------------------------|--------------------|---------------------|
| Implementation version | 1.0 | 18 March 2022 |