C Certificate Process for Assessment

Club and Candidate

PONY CLUB
WESTERN AUSTRALIA

Candidates register your interest to work toward completing your Certificate with your Chief Coach or Club C Co-ordinator

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Purchase Manual from MyPonyClub National SHOP through candidate profile

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Candidate to work through Manual and when confident you meet the certificate standard in all sections discuss with your Chief Coach or Club C Co-ordinator

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Chief Coach or Club C Co-ordinator will contact a C Examiner (Pony Club WA website) and organise a suitable assessment day and venue

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Candidates to complete the Application for C Assessment Form and Chief Coach to sign off competency and forward forms to Examiner

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Examiner will receive the Candidates completed Application form at least 4 weeks prior and email procedure and link for written paper. Will be either in

- Jot Form – electronic paper
- PDF printable paper

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Chief Coach or Club C Co-ordinator will liaise with Chief Examiner timetable and requirements etc for day.

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Chief Coach or Club C Co-ordinator will liaise with candidate all details including cost for Assessment Day.

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Chief Coach or Club C Co-ordinator will process completed Assessment results

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