

# E Proficiency Certificate

## Marking Sheet



The E Certificate can be assessed by an assessor/coach within the Club.

Candidates must pass each section of the assessment in order to qualify for the E Certificate.

<b>RIDER</b>		<b>DATE OF BIRTH</b>	
<b>CLUB</b>		<b>VENUE</b>	
<b>EXAMINER</b>		<b>DATE</b>	

OVERALL RESULT		
	COMPETENT (YES/NO)	COMMENT
<b>PRESENTATION</b>		
<b>RIDER'S TOOL KIT</b>		
<b>ON THE GROUND</b>		
<b>UNDER SADDLE</b>		
<b>HORSE MANAGEMENT</b>		
<b>RESULT OVERALL</b>		

PRESENTATION		
	(YES/NO)	COMMENT
Rider in full Pony Club or Centre uniform; <i>as per Pony Club WA Gear Checking Manual</i>		
Pony to be tidy		
Rider on leadline (permitted)		
Punctuality, courtesy, overall impression		

RIDER'S TOOL KIT		
REQUIREMENTS (per page 5 of Syllabus)	(YES/NO)	COMMENT
Candidate to understand the importance of pressure-release; <i>apply pressure when response release pressure</i>		
Candidate to know two ways to reward the horse; <i>scratching &amp; food</i>		
<b>GENERAL IMPRESSION</b>		

ON THE GROUND (GROUND WORK)		
REQUIREMENTS (per page 5 of Syllabus)	(YES/NO)	COMMENT
Candidate to understand the importance of correct safety equipment for ridden and ground work; <i>prevent injury horse &amp; rider/comfort of horse &amp; rider</i>		
Candidate to understand the need for gloves, boots, helmet, long pants, long sleeves, shirt tucked in and lead rope held correctly; <i>protection &amp; prevent injury</i>		
Candidate to <b>demonstrate</b> how to correctly catch and let a horse go		
Candidate to <b>demonstrate</b> how to correctly leading a horse		
Candidate to understand how to tie up their horse safely; <i>baling twine attached to something solid, quick release knot</i>		
Candidate to <b>demonstrate</b> stop and go responses while leading; <i>Stopping apply pressure on the lead rope towards the horse's chest/release when response, go pressure in a forward direction/release when response.</i>		
GENERAL IMPRESSION		

UNDER SADDLE (RIDDEN COMPONENT)		
REQUIREMENTS (per page 5 of Syllabus)	(YES/NO)	COMMENT
Candidate to mount and dismount correctly; <i>a mounting block can be used</i>		
Candidate to understand basics of correct position; <i>arms hanging down relaxed, elbows slightly bent, feet pointing forward, relaxed legs, stirrup under ball of foot, heels level with or slightly lower than toes</i>		
Candidate to hold the reins correctly		
Candidate to show developing rising trot; <i>neck strap may be used</i>		
Candidate to show Stop/slow, go forward and turn the horse		
GENERAL IMPRESSION		

HORSE MANAGEMENT – assess from rider’s E completed manual		
REQUIREMENTS (per page 5 of Syllabus)	(YES/NO)	COMMENT
Candidate to know the nine parts of the horse; <i>nostril, mane, wither, forelock, knee, flank, fetlock, ears, forehead</i>		
Candidate to know some horse colours; <i>chestnut, brown/bay, grey</i>		
Candidate to know some horse markings; <i>star, sock, blaze</i>		
Candidate to know the basic grooming tools and <b>demonstrate</b> how to use them with assistance; <i>dandy brush, body brush, hoof pick, rubber curry comb</i>		
Candidate to understand the five needs for horses to be healthy; <i>roughage, water, shade, shelter, friends</i>		
Candidate to know how to clean tack; <i>wash bit, wipe gear damp cloth, check stitching/buckles, dry with wet, saddle soap, dry cloth</i>		
Candidate to know these items of saddlery; <i>bridle, bit reins, saddle, girth, stirrups</i>		
GENERAL IMPRESSION		

ASSESSMENT DETAILS	
EXAMINER (PRINT NAME)	
EXAMINER (SIGNATURE)	

**NEXT:**

- This sheet is to be handed to the Club Secretary or Centre manager and will be given to the candidate in due course.
- The results are to be filled in on the separate Assessment Report and emailed to your state via [reception@ponyclubwa.asn.au](mailto:reception@ponyclubwa.asn.au) (Put ‘Certificate Assessments’ in the Subject)