

Revised
edition:
2016

HANDBOOK

Part 1: General Information

Part 2: Club Governance

Part 3: Coaching

Part 4: Competition and Training



PONY CLUB
WESTERN AUSTRALIA



PONY CLUB
WESTERN AUSTRALIA

HANDBOOK Revised Edition 2016

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Part 1: General Information

SECTION 1: PCAWA CONTACTS

Pony Club Association of Western Australia

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Brigadoon WA 6069

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www.pcawa.com.au

Office Contacts

Executive Officer	eo@pcawa.com
Reception	reception@pcawa.com
Marketing/Executive Assistant	marketing@pcawa.com
Development Officer	development@pcawa.com
Accounts Officer	accounts@pcawa.com
Newsletter	newsletter@pcawa.com
Sports Administrator	sports@pcawa.com
Membership/Club Development Officer	membership@pcawa.com

Panel Contacts

Coaching	coaching@pcawa.com
Gear Checking Panel	gearchecking@pcawa.com
Riders Consultancy Panel	associates@pcawa.com

Sport Committee Contacts

Active Riding	activeriding@pcawa.com
Eventing	eventing@pcawa.com
Dressage	dressage@pcawa.com
Showjumping	showjumping@pcawa.com
Tetrathlon	tetrathlon@pcawa.com

Taskforce Contacts

Nationals Organisational Taskforce	nationals@pcawa.com
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Part 1: General Information

SECTION 2: INTRODUCTION TO PONY CLUB

HISTORY

The Pony Club is an international youth association dedicated to providing opportunities for young people that are interested in horses, ponies and riding. Now the largest association of riders in the world Pony Club originated in the United Kingdom in 1929 as a scheme to encourage young people to learn to ride.

Pony Clubs exist to promote the physical, mental and spiritual development of young people by encouraging sportsmanship and good citizenship and by providing opportunities for young riders to gain knowledge and become proficient in their chosen equestrian sport.

The Pony Club differs from other youth movements because the horse is used as the main centre of interest around which to develop personal qualities and life skills while enjoying and taking part in equestrian sports.

The movement in Western Australia was formed in 1959. There are currently more than 60 pony clubs affiliated with PCAWA which are divided into 13 Zones: Avon, Central, Eastern, Great Southern, Hills, Metropolitan, Midland, Northern, North West, South Eastern, South West, Swan and West Coastal.

Pony Club provides an environment in which a young rider can develop knowledge and mutual friendship with other riders. The association encourages participation by providing all members with the opportunity to be involved in riding activities, regardless of their riding ability or the quality of their mounts.

All instruction is based on the Pony Club Australia Syllabus of Instruction and after completion and examination of the required standards, efficiency certificates are awarded.

While Working Rallies are considered the backbone of the Pony Club Movement other activities may include camps, trail rides, lectures and films, visits to places of interest, demonstrations, polo, polocrosse, vaulting and more.

MISSION

To promote the highest ideals of sportsmanship, citizenship and loyalty and to create strength of character, self-sport, health and well-being in the young people that participate in our activities.

To work with our member clubs to provide instruction in riding and horsemanship and educate our members to look after and take proper care of animals.

To encourage young people to ride and participate in all kinds of sport connected with ponies, horses and riding.

AIMS AND OBJECTIVES

To encourage young people to ride and to learn to enjoy all approved kinds of sport connected with horses and riding.

To provide instruction in riding and horsemastership and to instil in members the proper care of their animals.

To promote the highest ideals of fellowship, citizenship and loyalty, and to cultivate strength of character and self-sport.

PHILOSOPHY

In order of priority - the safety of the rider, the comfort of the horse, the enjoyment and progress of the rider.



PONY CLUB SPORTS

- **Showjumping:** horse and rider are required to jump a course of fences of varying designs, heights and widths.
- **Dressage:** is often referred to as the ‘gymnastics’ of horse training. It is designed to improve the suppleness and responsiveness of the horse and the skill of the rider.
- **Eventing:** consists of three phases – dressage, cross country and jumping. It is designed to test the courage, determination and all round ability of the rider, as well as the training and conditioning of the horse.
- **Tetrathlon:** based on the Olympic Modern Pentathlon, Tetrathlon consists of four phases – riding, running, shooting and swimming.
- **Active Riding:** Prince Philip Mounted Games are run as team races including games such as bending, sword race, and flag race. Novelties are individual races including games such as keyhole, barrel race and Pony Club Mount.

BENEFITS OF MEMBERSHIP

- Riding in a safe environment.
- Regular instruction by qualified instructors in a range of sports.
- Availability of an internationally recognised curriculum of standard coaching and testing.
- Access to a range of facilities on rally days, such as dressage arenas and showjumping equipment.
- A total family experience – family involvement is encouraged in many ways at all clubs.
- Opportunity to compete as an individual at all open pony club organised competitions state wide.
- Opportunity to represent Club and/or Zone and State Competitions.
- Access to elite sporting pathways such as the National Training Squad.
- Opportunity to represent the State at National competitions.
- Access to International Exchange Programs.
- Opportunity to represent Australia overseas as a part of our National Mounted Games Team or National Tetrathlon Team.
- Entry to PCA-NCAS coaching pathways.
- Insurance benefits.
- Opportunity to use Efficiency Certificates to contribute to WACE (Western Australian Certificate of Education) requirements

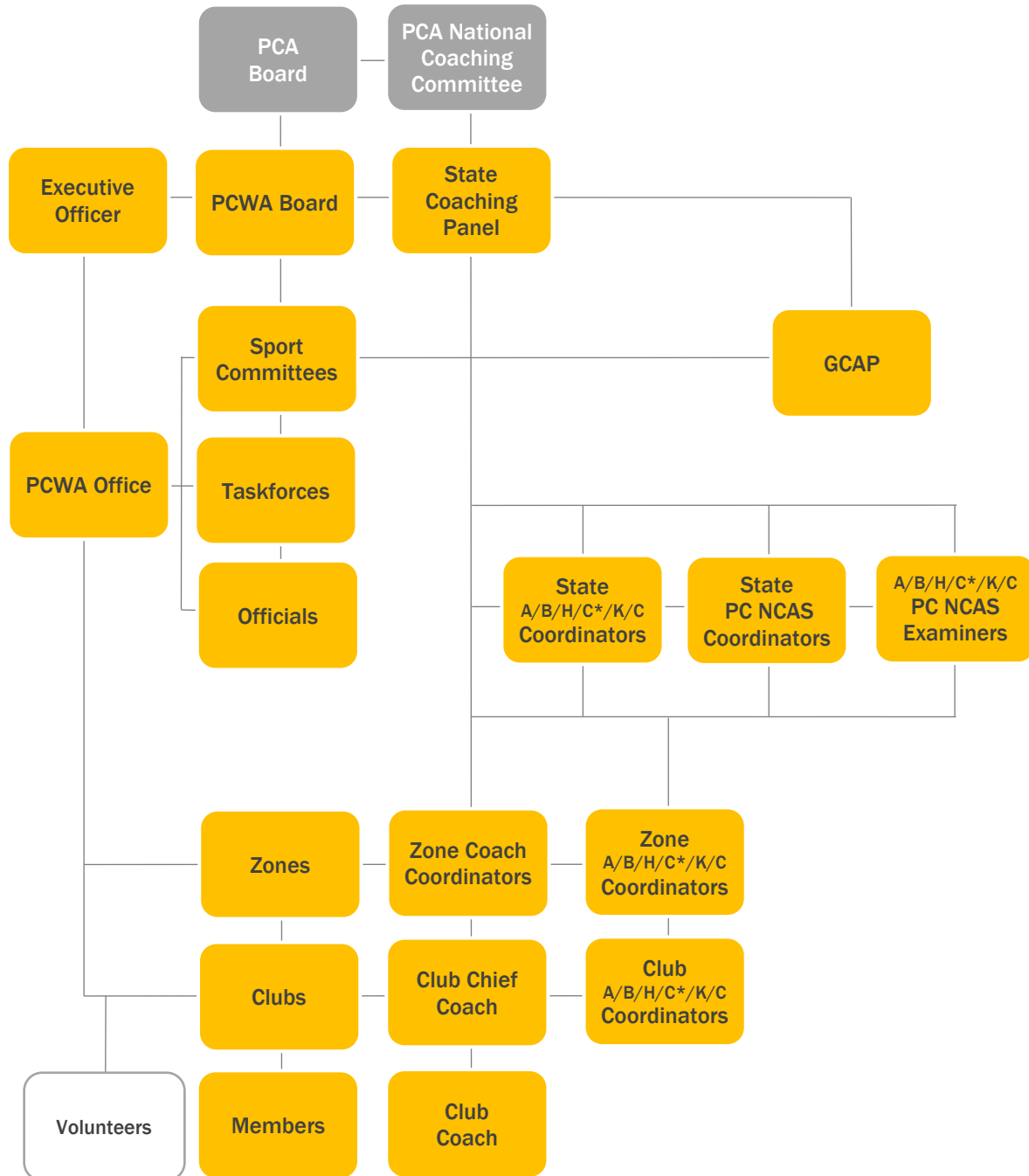
PCAWA AFFILIATED CLUBS 2016

Albany Pony Club
Avon Valley Showjumping & Pony Club
Baldivis Equestrian & Pony Club Inc.
Balkuling Horse & Pony Club
Beverley Horse & Pony Club
Bindoon Range Pony Club
Blackwood Horse & Pony Club
Bonnie Rock Horse & Pony Club
Broome West Horse & Pony Club
Bruce Rock Pony Club
Bunbury Horse & Pony Club
Busselton Horse & Pony Club
Capel Horse & Pony Club
Carnarvon Horse & Pony Club
Central Midlands Riding & Pony Club
Collie Horse & Pony Club
Dardanup Horse & Pony Club
Darling Range Horse & Pony Club
Darlington Pony Club
Dryandra Pony Club
Eastern Hills Horse & Pony Club
Esperance Pony Club
Gidgegannup Horse & Pony Club
Goldfields Horse & Pony Club
Gosnells Riding & Pony Club
Herdsman Pony Club
Horsemen's Pony Club
Kalgoorlie District Pony Club Inc.
Karratha & King Bay Horse & Pony Club
Katanning & Districts Pony Club
Kellerberrin Riding & Pony Club
King River Pony Club
Kojonup Pony Club
Log Fence Pony Club
Margaret River Horse & Pony Club
Mayanup Horse & Pony Club
Mingenew Horse and Pony Club
Moonyoonooka Horse & Pony Club
Mortlock Pony Club
Munglinup Pony Club
Murray Horse & Pony Club
Orange Grove Horse & Pony Club
Peel Metropolitan Horse & Pony Club
Pingelly Pony Club
Pinjarra Horse & Pony Club
Port Hedland Pony Club
Riverside Park Pony Club
Serpentine Horse & Pony Club
South Midlands Pony Club
Spalding Horse & Pony Club
Swan Valley Horse & Pony Club Inc.
Wagin Riding & Pony Club
Walkaway Pony Club
Wallangarra Riding & Pony Club
Walliston Riding & Pony Club
Wanneroo Horse & Pony Club
Warren Pony Club
Wellington District Pony Club
West Plantagenet Pony Club
Wooroloo Horse & Pony Club
York Pony Club

Part 1: General Information

SECTION 3: PCAWA STRUCTURE

PCAWA ORGANISATIONAL CHART



PCAWA BOARD OF DIRECTORS

PCAWA is governed by a Board of Directors. The Board as the governing body for Pony Club in Western Australia shall be responsible for acting on State and local issues in accordance with the Objects and shall operate for the benefit of the Members and the community throughout Western Australia and shall govern Pony Club in Western Australia in accordance with the Constitution and in particular the Objects.

The Board shall comprise:

- Six (6) elected Directors; who must all be Individual Members and who shall be elected under clause 15.3 of the PCAWA Constitution
- One (1) Appointed State Coaching Panel Representative; who must be an Individual Member and sit on the Association's State Coaching Panel
- Up to two (2) appointed Directors; who need not be Individual Members and who may be appointed by the Directors elected under clause 15 of the PCAWA Constitution.

PCAWA STATE OFFICE

Executive Officer

- Responsible for direction of Strategic planning
- Responsible for implementation of business plan
- Negotiates sponsorship and funding
- Oversees daily operation of office and staff.

Receptionist

- First point of contact for phone calls
- Processing book orders
- Processing exam results and printing Efficiency Certificates
- Updating PCAWA calendar

Marketing/Executive Assistant

Development Officer

- PCAWA Leaderboards Administration
- Officials Development Planning
- Riders Consultancy Panel support

Development Programs

- Speed to Safety
- STRIVE Leadership Program
- Junior Development Program
- New Program Implementation

Accounts Officer

- Account enquiries
- Book order queries
- Levy payments
- Supports state committees with budgets and financials.

Sports Administrator

- Provides support to all Sport Committees and Taskforces
- Assists in the administration of each of the State Championships and the biennial Festival
- Administers and act as Secretary to the Nationals Taskforce
- General liaison between members, office and committees.

Membership/Club Development Officer

Membership

- Responsible for all queries relating to Club/Individual Membership
- Maintenance of online Membership Database
- Liaises with Curriculum Authority and with schools regarding WACE accreditation
- Develops and promotes new initiatives and benefits to members
- Promotion of EA/PCA joint ventures.

Club

- Responsible for all matters relating to Club Affiliations
- Advises Clubs on matters relating to Club Governance
- Insurance queries and paperwork for claims
- Maintains Working with Children database

PCAWA STATE COACHING PANEL

The State Coaching Panel is **NOT** a sub-committee. It is a Constituted Panel elected in accordance with the Association's Constitution and is responsible to the Board.

The State Coaching Panel shall be responsible for the policy and direction of Coaching throughout the Association, subject to the approval of the Board.

The Panel shall also be responsible for the examination of Coaches, the issuing of certificates, arrangement of Schools for potential Coaches, arranging for examining and issuing of certificates to Coaches, the inspection of potential new Club's facilities, and all other matters that may be relevant to Coaching for members of the Association.

Membership of the Panel shall be for a period of three years from the date of appointment. Retiring appointees shall be eligible for reappointment for a further term.

The four longest serving Members of the Panel must retire annually, and shall be eligible for nomination to a further term. In the case of a dispute between those Members whom are the longest serving, a decision by way of random lot will be made.

All members of the Panel shall have one vote. The number of Members of the Panel shall not exceed 12.

Membership of the Coaching Panel shall be confirmed by the Board annually. The Panel may appoint from time to time such additional co-opted members as it sees fit. Such members will not be eligible to vote at Panel meetings.

All members of the Panel to hold a PC-NCAS Level 1 Coaching Certificate or equivalent Qualifications.

All members of the Panel must maintain their current level of qualifications whilst on the Panel and must be actively involved at Club, Zone or State level.

Zones may recommend in writing to the Panel a suitable candidate to be appointed to the Panel. This nomination will, providing it meets the criteria, be considered for ratification by the Board.

PCAWA GEAR CHECK ADVISORY PANEL

The Gear Checking Advisory Panel (GCAP) acts under direction from State Coaching Panel (SCP). Their role is to procure gear checking documentation, including the Gear Checking Manual and prepare it for annual reviews. Annual reviews are done in consultation with Sport Committees, i.e. The Eventing Committee is consulted when reviewing Eventing Gear Checking Rules. Feedback received from members is also discussed and used when considering reviews of gear checking guidelines. All reviews and changes are proposed as a motion to SCP, for approval by SCP and ratification by the PCAWA Board.

GCAP meet regularly as required to discuss current gear issues or as directed by SCP.

MEMBER PROTECTION INFORMATION OFFICER

A Member Protection Information Officer (MPIO) is responsible for providing information about a person's rights, responsibilities and options to an individual making a complaint or raising a concern in regards to matters of harassment or discrimination. They can also provide

information and advice to sport administrators and complaint handlers with regard to the Member Protection Policy of that sport. MPIOs are generally impartial; they do not mediate or investigate complaints.

The MPIO can play a key role in ensuring sport is safe, fair and inclusive. MPIOs do this through ensuring club people and administrators know their rights and responsibilities and ensuring policies that focus on member protection are being implemented. Such policies may include but are not limited to the complaints policy and procedures, child protection policies, harassment and discrimination policies.

Discussions with MPIO are CONFIDENTIAL (exception: State and Federal Legislation).

Contact details for PCAWA MPIO Officers can be found at the *PCAWA website*.

Downloads available from the PCAWA website:

- PCAWA Member Protection Information Officer Selection Criteria
- Application Form for PCAWA Member Protection Information Officer.

PCAWA SPORT COMMITTEES

Each Sport Committee is responsible for coordinating their sport Championships, training and accreditation of officials, the appointment of selectors, selection and training of State Squads and individual International representatives for their respective sports.

All Committees meet as required to coordinate State rules, tests and conditions for their respective sport within the Pony Club Association of Western Australia Inc.

If a Sport Committee wishes to make any changes to existing Pony Club policy, it needs to be borne in mind that such a change will not only impact on its own sport, but on every other sport and every Pony Club member. This is one of the reasons for the requirement that Sub-Committee decisions cannot be effective until ratified by Board.

The Board has the power to form Sport Committees and Taskforces for various purposes.

Membership of Sport Committees shall consist of representatives from each Zone of the Association, together with those persons that the Committee (with the approval of the Board) may wish to add. At no time may the opted members outnumber those appointed.

Zones may recommend to the Board persons willing to serve on the various sub-committees. Nominees from Zones do not need to be a member of that Zone, but must be a current financial member of a Club affiliated with the PCAWA.

The total members of a Sport Committee should not exceed in number the number of Zones. No Zone may be represented by more than one-quarter of the members of the Sport Committee unless no other nominations are received.

Membership of Sport Committees and Taskforces must be confirmed annually by the Board. All nominations for members of a Sport Committees and Taskforces must be submitted as per the procedure set by the Board and must be received prior to the Annual General Meeting.

A quorum of any Sport Committee shall be one more than half the number of members of the committee.

All members of a Sport Committee have one vote on their respective Committees, with the Chairperson having a casting vote also.

Sport Committees must provide a written report on their activities to be tabled at the AGM and included in the PCAWA Annual Report.

PCAWA ZONES

There are 13 operational Zones within PCAWA.

State Coaching Panel allocates Clubs to a zone in accordance to their geographical location.

The Zone comprises representatives from each Club within that Zone. Each Club carries one vote, in accordance with Zone Constitution.

The role of the Zone includes, but is not limited to, organising Zone events such as Zone run-offs, clinics and training days, C* schools and examinations, intra and inter zone competitions.

Zone officials are also required to approve applications from within the zone for roles such as State Team Coach or Chaperone or nominations for positions on State Sport Committees or Board.

LIST OF PCAWA ZONES 2016

AVON ZONE

Avon Valley SJ & Pony Club
Beverley Horse & Pony Club
Mortlock Pony Club
South Midlands Pony Club
York Pony Club

CENTRAL ZONE

Dryandra Pony Club
Pingelly Pony Club
Wagin Riding & Pony Club

EASTERN ZONE

Bonnie Rock Horse & Pony Club
Bruce Rock Pony Club
Kellerberrin Riding & Pony Club

GREAT SOUTHERN ZONE

Albany Pony Club
Katanning & Districts Pony Club
King River Pony Club
Kojonup Pony Club
Mount Manypeaks H&P Club
West Plantagenet Pony Club

HILLS ZONE

Balkuling Horse & Pony Club
Darlington Pony Club
Eastern Hills Horse & Pony Club
Gidgegannup Horse & Pony Club
Walliston Riding & Pony Club
Woorloo Horse & Pony Club

METROPOLITAN ZONE

Darling Range Horse & Pony Club
Gosnells Riding & Pony Club
Orange Grove Horse & Pony Club
Riverside Park Pony Club
Wallangarra Riding & Pony Club

MIDLANDS ZONE

Bindoon Range Pony Club
Central Midlands Pony Club

NORTHERN ZONE

Carnarvon Horse & Pony Club
Mingenew Horse & Pony Club
Moonyoonooka H&P Club
Spalding Horse & Pony Club
Walkaway Pony Club

NORTH WEST ZONE

Broome West Kimberley PC
Karratha & King Bay H&P Club
Port Hedland Pony Club

SOUTH EASTERN ZONE

Esperance Pony Club
Goldfields Horse & Pony Club
Kalgoorlie District Pony Club
Munglinup Pony Club

SOUTH WEST ZONE

Blackwood Horse & Pony Club
Bunbury Horse & Pony Club
Busselton Horse & Pony Club
Capel Horse & Pony Club
Collie Horse & Pony Club
Dardanup Horse & Pony Club
Margaret River Horse & Pony Club
Mayanup Horse & Pony Club
Warren Pony Club
Wellington District Pony Club

SWAN ZONE

Herdsmen Pony Club
Horsemen's Pony Club
Swan Valley Horse & Pony Club
Wanneroo Horse & Pony Club

WEST COASTAL ZONE

Baldivis Equestrian & Pony Club
Log Fence Pony Club
Murray Horse & Pony Club
Peel Metropolitan H&P Club
Pinjarra Horse & Pony Club
Serpentine Horse & Pony Club

CLUB/ZONE UNIFORM

Club/Zone	Jumper	Shirt	Tie	Helmet cover
Avon Zone	Navy blue	White	Navy blue	Navy/white
<i>Avon Valley</i>	Navy blue	Pale blue	Navy	Navy/white pinstripe
<i>Beverley</i>	Gold	White	Blue	Blue/gold 6ths
<i>Mortlock</i>	Maroon	Gold	Maroon	Maroon/gold
<i>South Midlands</i>	Black/teal	White	Teal	Jade/black
<i>York</i>	Bottle green	White	Bottle	Green/white
Central Zone	Light green/yellow trim	Gold	Light green	Light green
<i>Dryandra</i>	Navy blue	Lemon	Navy blue	Lemon
<i>Pingelly</i>	Black	White	Red	Red
<i>Wagin</i>	Emerald green	White	Green/black/gold stripe	Emerald green/gold
Eastern Zone	Green/white	White	Green	Bottle green
<i>Bonnie Rock</i>	Bottle green/gold band	White	Bottle green	Green/gold
<i>Bruce Rock</i>	Black/red band	White	Red/black	Red
<i>Kellerberrin</i>	Royal blue/white bands	White	Royal blue	Royal blue/white
Great Southern Zone	Grey	White	Red	Red/grey qtrs
<i>Albany</i>	Gold	White	Black	Gold/black
<i>Katanning</i>	Saxe blue/black/gold bands	Pale blue	Blue	Navy blue/gold/ black
<i>King River</i>	Royal blue	White	Royal blue	Royal blue/white
<i>Kojonup</i>	Emerald green	White	Emerald/black stripes	White
<i>Mount Manypeaks</i>	Black	White	Silver	Black/Silver
<i>West Plantagenet</i>	Red	White	Red	Red
Hills Zone	Navy/gold band	White	Black	Navy/red qtrs
<i>Balkuling</i>	Red	White	Black	Red or black
<i>Darlington</i>	Grey	Red	Black	Red/black/grey
<i>Eastern Hills</i>	Black	White	Black	Black
<i>Gidgegannup</i>	Red, white/green bands	White	Bottle green	Red/bottle green qtrs
<i>Walliston</i>	Dark blue	White	Dark blue	Blue/white
<i>Wooroloo</i>	Maroon/gold trim	Yellow	Maroon	Maroon/yellow

Club/Zone	Jumper	Shirt	Tie	Helmet cover
Metropolitan Zone	Royal blue	Black	Navy blue	Royal blue
<i>Darling Range</i>	Dark brown	Yellow	Dark brown	Dark brown/yellow
<i>Gosnells</i>	Maroon	Blue	Maroon	Maroon/blue
<i>Orange Grove</i>	Green	Gold	Green	Green/gold qtrs
<i>Riverside Park</i>	Light blue	White	Navy blue	Navy blue
<i>Wallangarra</i>	Orange	White	Dark green	Green/red
Midlands Zone	Light blue	White	Navy	Light blue/navy qtrs
<i>Bindoon Range</i>	Grey	White	Red/gold	Red/gold/black
<i>Central Midlands</i>	Maroon	White	Maroon	Maroon/white qtrs
Northern Zone	Black	White	Black	Black/white
<i>Carnarvon</i>	Tan	White	Yellow	Tan/yellow
<i>Mingenew</i>				
<i>Moonyoonooka</i>	Chocolate brown	Lemon	Brown	Brown
<i>Spalding</i>	Gold	White	Gold	Gold/black
<i>Walkaway</i>	Navy blue	White	Navy blue	Navy blue/white qtrs
North West Zone	Orange	White	Orange	Orange
<i>Broome</i>				
<i>Karratha</i>	Grey	White	Blue	Blue/grey
<i>Port Hedland</i>	Navy blue	White	Navy blue	Navy blue
South Eastern Zone	Maroon	White	Maroon	Maroon/gold
<i>Esperance</i>	Bottle green	White	Maroon	Bottle green/maroon
<i>Goldfields</i>	Black	Light blue	Black	Black/light blue
<i>Kalgoorlie</i>	Gold	White	Gold	Gold
<i>Munglinup</i>	Navy blue	Pale blue	Red	Navy blue/white
South West Zone	Red	White	Red	Red/white qtrs
<i>Blackwood</i>	Navy blue/gold trim	White	Blue	Blue/gold qtrs
<i>Bunbury</i>	Royal blue/white bands	White	Royal blue/white stripes	Blue/white qtrs
<i>Busselton</i>	Maroon	White	Maroon	Maroon
<i>Capel</i>	Chocolate brown	White	Brown	Choc brown/white
<i>Collie</i>	Black/gold trim	Lemon	Black	Blue
<i>Dardanup</i>	Emerald/royal blue stripe	White	Emerald/royal stripe	Emerald/royal qtrs
<i>Margaret River</i>	Bottle green	Gold	Bottle green/gold stripe	Bottle green/gold
<i>Mayanup</i>	Bottle green	White	Bottle green	Green/red qtrs
<i>Warren</i>	Navy	Yellow	Light blue	
<i>Wellington Districts</i>	Gold	White	Brown	Gold/brown

Club/Zone	Jumper	Shirt	Tie	Helmet cover
Swan Zone	Maroon/black, white	White	Black	Black, white, maroon
<i>Herdsmen</i>				
<i>Horsemen's</i>	Gold	Pale yellow	Dark green	Dark green/gold
<i>Swan Valley</i>	Saxe blue	Navy blue	Light blue	Light/dark blue qtrs
<i>Wanneroo</i>	Bottle green/red, white band	White	Red	Green/red
West Coastal Zone	Hunter Green	White	Maroon	Maroon/Hunter Green Panels
<i>Baldivis</i>	Red	White	Red	Red/white qtrs
<i>Log Fence</i>	Brown	Pale yellow	Brown	Brown/yellow
<i>Murray</i>	Teal blue	Pale blue	Navy blue	Navy/Teal
<i>Peel</i>	Black	White	Red	Black/red qtrs
<i>Pinjarra</i>	Navy blue	White	Red	Red/blue
<i>Serpentine</i>	Hunter green	White	Green	Green/white qtrs

Part 1: General Information

SECTION 4: VISITING COMMISSIONERS

VISITING COMMISSIONERS

Visiting Commissioners will visit and provide advice to both established and probationary Clubs and assist with any issues or concerns of that Club.

This is a voluntary appointment. Club Coaches may nominate suitable people, with their consent, to fill the positions of Visiting Commissioners.

Procedure to become a Visiting Commissioner

Nomination form to be approved at club level and signed by the Club's Chief Coach, the Club President and/or Club Secretary. Nomination to go to a Zone Coaching Panel meeting and if approved, the nomination is presented to the PCAWA State Coaching Panel and then ratified by Board.

Roles and Responsibilities

- Visit Clubs for inspection.
- Visit Probationary Clubs before affiliation.
- Visit Clubs on request.
- Conduct Orientation to Pony Club courses and other Coaching courses.
- With Zone Coach Coordinator, Zone Coaching Panel and Club Chief Coaches plan the future coaching programs and policies to be followed in the Zone.
- Attend State Coaching Panel meetings as an Observer (minimum of two per year).

Prerequisites

- Must be a current member of PCAWA.
- Must be a holder of PC NCAS Level 1 qualifications.
- Have a thorough knowledge of pony club administration.
- Believe in, and uphold, the Pony Club Aims and Objectives.
- Have a good public relations image.
- Must have completed an approved (DSR) Course Presenters Course/hold current workplace qualifications, i.e. School Teacher/Lecturer etc.
- Assist a Visiting Commissioner to conduct an Orientation to Coaching/PC NCAS Level 1 course.

Visiting Commissioners and Clubs

- Clubs will have a compulsory visit from a Visiting Commissioner at least once in a four-year period.
- Clubs will be advised by State Coaching Panel at the start of the year that they are selected for a visit.
- Clubs will then provide Rally dates to the State Coaching Panel as soon as practical.
- The State Coaching Panel then reviews dates and selects three dates where a Visiting Commissioner will be available to attend a Club.
- Club is then notified of three dates on which they may be visited by a PCAWA Visiting Commissioner.
- The appointed Visiting Commissioner will then attend the club on any one of the selected dates (i.e. random date selection).
- Each year the State Coaching Panel will select Clubs based on the time since last visit from a Visiting Commissioner, thus ensuring that within the time period (i.e. four years), all Clubs in the State are visited.

On this visit the Visiting Commissioner may inspect some, or all, of the following:

- Rallies are conducted in accordance with the following: A Working Rally is a Rally to which all financial members are eligible to attend and where coaching from the Pony Club Australia Syllabus of Instruction is given, i.e. Flatwork, Jumping, Horsemastership, General Knowledge and Active Riding.
- Is there a Sign-in Book for members to fill in before Rally commences?
- Is a thorough Gear Check being given to all riders prior to start of the rally?
- Records of riders and their mount/s attendance. Are these riders current financial members?
- Grounds and facilities, i.e. is the external fencing in good repair with the exterior gate kept closed?
- Is the Club operating at their registered grounds? If not, why not?
- Emergency Procedure Plans i.e. are fire extinguishers available and in working order?
- Is the First Aid Box easily accessible and containing necessary equipment and contents within use by date?
- Is the Club First Aid Officer (Health and Safety Officer) in attendance?
- PCAWA Policy implementation.
- Are No Smoking signs displayed?
- That Committee Meetings are being conducted constitutionally and the minutes recorded.
- Financial records are being conducted constitutionally and recorded.
- Insurance, i.e. building, contents, is it adequate to cover Club assets?
- Grounds lease agreement – is it documented in some form?

- Observe that Clubs are operating within the aims and objectives of the Pony Club Movement.
- Submit report to State Coaching Panel.

When the need arises, Visiting Commissioners will be reimbursed by PCAWA for authorised out of pocket expenses.

Clubs will be liable for meals and accommodation.

ZONE COMMISSIONER

The role of Zone Commissioner is for those with the admin experience, but not coaching experience and unable to meet criteria of Visiting Commissioner. They would accompany a Visiting Commissioner on official pony club visits, and would also be a point of contact for those in the Zone.

Roles and Responsibilities

- Assist in establishing new clubs within the zones.
- Assist existing clubs and zones with Governance pertaining to running club/zone.
- Assisting Clubs as required with the administration of Association Bylaws and guidelines.
- Assisting clubs/zone with sourcing grants and funding applications.
- Assist club Safety Officers with risk management.

Qualifications/Experience

- Must be current member of PCAWA.
- Have a thorough knowledge of pony club administration, constitution and bylaws.
- Have experience in roles of club/zone office bearer with a minimum of two years' service.
- Demonstrate the Pony Club Aims and Objectives
- Good communication and interpersonal skills

Please go to Forms & Downloads at the *PCAWA website* to download the following forms:

- Visiting Commissioners Review Checklist.

Part 1: General Information

SECTION 5: AWARDS

PCAWA CITIZENSHIP AWARD

(Formerly known as Vetsearch International and Shell Award)

The Citizenship Award commenced in 1994 is awarded to an Associate Member of a Pony Club affiliated with the Pony Club Association of Western Australia who has given constant and practical services to his or her Club.

The Associate Members must have been a member of a Pony Club for at least three years, and if a change is made to another Club, a recommendation from the previous Club must be included on the Nomination Form.

To be considered worthy of this award, the Associate must have always been HELPFUL and THOUGHTFUL for others, and genuinely interested in seeing that the AIMS AND OBJECTS of the Pony Club Movement are upheld in the Club of which he or she is a member. The Award may only be made once to an Associate.

Riding ability and participation in teams, is irrelevant, and is not a determining factor when nominating an Associate Member for the Award.

The Club Committee shall decide whether or not an Associate Member is to be recommended to the Zone Committee for approval. Only one nominee per Club per year may be submitted.

THE PCAWA CITIZENSHIP AWARD IS THE HIGHEST HONOUR FOR SERVICE, AND ONLY ASSOCIATE MEMBERS WHO HAVE GIVEN OUTSTANDING SERVICE SHOULD BE CONSIDERED.

Nominations are called for annually and then presented to the PCAWA Board for consideration.

Successful Nominees are then notified by PCAWA of their Award, which is presented on a suitable occasion. All recipients of this Award must attend the Presentation Ceremony; otherwise the Award may be withheld.

PCAWA SERVICE AWARD

Nominations for the PCAWA Service Certificate are accepted and awarded annually. Nomination forms are available on the website.

A member of the Pony Club(s) or Sport Committee must recommend the Candidate for the award of “S” Certificate through the completion of the nomination. The completed form must then be presented to a meeting of the appropriate Zone for discussion and acceptance.

The form, duly signed and dated, must then be reviewed by the Board of the PCAWA.

It is very doubtful that a person who is under 21 years of age will be awarded an “S” Certificate as the criteria of outstanding and supportive contributions to Pony Club ideals over a number of years would under most circumstances be met by a more mature age person.

The service can be at Club, Zone or Association level and may be:

- Assisting Coaching, where a Coaching Certificate is not held
- Assisting instructing in trade skills
- Other Services such as Organiser of Championship Events, Administration at all levels, Canteen, Swap Shop, Library duties etc. First Aid (Humans), Fundraising Organiser, Chief Judge/Chief, Steward of Championship Events, Organiser of Rally days, Road Safety Organiser, etc.
- Assisting Coach/Manager at events such as Prince Philip Mounted Games Team(s), Showjumping, Club and Zone Teams, Eventing Teams, Interpacific coaches, Tetrathlon, Dressage etc.
- Other special areas: gear checking, course building/designing etc.

PCAWA STATE LIFE MEMBER

The Board may recommend to the Annual General Meeting that any person who has rendered distinguished service to the Association or Pony Club, where such service is deemed to have assisted the advancement of Pony Club in Western Australia, be appointed as a State Life Member.

Please go to Forms & Downloads at the *PCAWA website* to download the following forms:

- PCAWA Citizenship Award Nomination Form
- PCAWA Service Certificate Nomination Form
- PCAWA State Life Member Nomination Form.

PCAWA ANNUAL AWARDS

Information regarding the nomination process for PCAWA Annual Awards is published on the PCAWA website and promoted in the PCAWA Pony Club Post prior to nominations being due.

PCAWA Dressage Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Contribution to development of the flatwork coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

PCAWA Showjumping Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Contribution to development of the jumping coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

PCAWA Eventing Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Contribution to development of the eventing coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

PCAWA Active Riding Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Contribution to development of the active riding coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

PCAWA Grass Roots Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Contribution to development of E, D and D* riders at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

PCAWA Rural Coach of the Year

Selection criteria:

- Be a coach currently registered with PCAWA
- Rural is defined as your club & home address being 100 km or more from Perth GPO
- Mentor to other coaches in their Club and/or Zone
- Encourages the development of coaching skills in Associates members in their club and/or Zone
- Contribution to development of the coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers

PCAWA Associate Member of the Year

Selection criteria:

- Displays Pony Club values
- Participation in Pony Club rallies
- Service to Club
- Role model for younger members
- Club citizenship (e.g. helpful to others)
- Demonstrate strong commitment and dedication to their Club and the Association.

PCAWA Volunteer of the Year

Selection criteria:

- Uphold and promote the ideals and objectives of PCAWA
- Contribution to development of their Pony Club or Association for the benefit of members
- Commitment to good governance and professionalism.

PCAWA Club of the Year

Selection criteria:

- Be currently affiliated with PCAWA
- Implementation of initiatives to attract and retain members
- Inclusive and responsive to the needs of members
- Delivery of coaching syllabus
- Uphold and promote the ideals and objectives of PCAWA.

PCAWA Event of the Year

Selection criteria:

- Run under PCAWA rules
- Suitability of grounds
- Well organised
- Sound risk management procedures in place
- Friendly and inclusive
- Positive and encouraging atmosphere.

PCA NATIONAL AWARDS

Information regarding nomination process for PCA Annual Awards is published on the PCA website prior to nominations being due.

Best Achievement by a Rider under 17 years

Selection criteria:

- Displays Pony Club values
- Participation in Pony Club rallies
- Improvement in skills through diligence and effort
- Club citizenship (e.g. helpful to others).

Best Achievement by a Rider aged 17 to 25 years

Selection criteria:

- Displays Pony Club values
- Participation in Pony Club rallies
- Improvement in skills through diligence and effort
- Club citizenship (e.g. helpful to others).

The Gillian Rolton Award (Pony Club Alumnus)

Selection criteria:

- This award is for a current or ex-Pony Club member over 25 years old who has gone on to be an active participant in the horse industry as a rider, leader or professional serving the horse industry (e.g. educator, journalist, vet). The nominee has taken inspiration from their time at Pony Club and been an ambassador for the organisation.

The Kay Irving Award (Coach of the Year)

Selection criteria:

- Contribution to development of the contemporary coaching program at Pony Club
- Commitment to personal professional development
- Personal passion and resilience
- Feedback from students and peers.

Volunteer of the Year

Open to Steward, Helper, Administrator, Club Office holder, Official.

Selection criteria:

- Displays Pony Club values
- Contribution to development of their Pony Club for the benefit of members
- Commitment to good governance and professionalism.

Club of the Year

Selection criteria:

- Implementation of initiatives to attract and retain members
- Inclusive and responsive to the needs of members
- Good governance including completion of “Club Health Check”, advocate of “Play by the Rules”
- Delivery of coaching syllabus
- Safety program.

Part 1: General Information

SECTION 6: HISTORY

HISTORICAL CALENDAR OF THE PONY CLUB MOVEMENT

Year	Events/Comments
1928	During this year the birth of the Pony Club was heralded in Britain.
1929	In November of this year, a junior branch of the "Institute of the Horse" was inaugurated and this was known as 'The Pony Club'. The badge that is used today was designed and issued. Members were enrolled and the Pony Club was on its way.
1930	A membership of 700 was recorded and the first Overseas Branch was formed at Gibraltar.
1931	The first Pony Club camp was held in the UK.
1932	The official tie was approved. Pony Club tests were instituted and the first certificates were issued.
1934	The first Pony Club Instructors Course was held.
1938	The first Pony Club in Australia was formed at Ingleburn in NSW by Miss Ann Howitt.
1939-1945	Almost all branches were compelled to close for the duration of the war.
1947	The amalgamation of the Institute of the Horse and The Pony Club with the National Horse Association of Great Britain took place. The new Society thus formed was named "The British Horse Society", and it became the parent body and Headquarters of THE PONY CLUB. Number of branches in Great Britain - 167 (Membership - 17,082). Number of overseas branches - 13. The first Pony Club in Victoria was formed by Miss Mollie Bruce Pearson - the "Dandenong Ranges".
1952	Tasmanian Pony and Riding Club formed.
1954	The Pony Club Association of Victoria formed, and the first Instructors Course held in Victoria.
1956	The Pony Club Association of New South Wales formed.
1958	Miss Kaye Irving was made a Life Member of the Victorian Association, and Chief Instructor of the Pony Club Association of Victoria.
1959	Mrs Margaret Campbell started plans for the formation of a Pony Club State Association of WA and formed the Murray Pony Club.
1960	South Australia formed its State Association.
1961	The Pony Club Association of Western Australia was formed with Dr R Cox as Chairman and Mrs Margaret Campbell as Secretary. The Foundation Clubs were Avon Valley Showjumping & Pony Club, Darling Range Horse & Pony Club, Mayanup Horse & Pony Club, Mobrur Pony Club, Murray Pony Club, Perth Horse & Pony Club, WA Horsemen's Pony Club, and the Warren Riding Club. The Australian Pony Club Association was formed with Mr Eric Kolle as President and Mrs Lois Burgess as Secretary.

Year	Events/Comments
1962	<p>The first Inter-Pacific Rally was held in America.</p> <p>The first Instructors School for Pony Club Instructors was held in WA at Crumpet Creek (Forrestfield) by Mrs Wanda Nelson.</p> <p>The first Pony Club Camp for members in WA was held at Mr Charlie Readhead's property at Muchea.</p> <p>The Kananga Trophy team's event was introduced at Perth Royal Show.</p>
1963	Mr Geoffrey Harley was the first rider from Western Australia to represent Australia at an Interpacific Exchange in Canada.
1964	<p>Mr SC Harkness was elected as President of the PCAWA.</p> <p>First PCAWA Instructor's Certificates were issued by Mrs Ruth Emery of NSW.</p> <p>The first Pony Club One Day Event, organised by Mrs Ann Sands, was held at Mr Stuart Harkness' property at Chittering.</p>
1965	Mounted Games Championships introduced at the Perth Royal Show.
1966	Mrs Elsie Pepper appointed Assistant Secretary of the PCAWA.
1967	The Gingamurrah Trophy event was introduced to the Perth Royal Show program.
1969	<p>Mr N Knowles was elected as President of the PCAWA.</p> <p>The Rothmans Sport Foundation gives its support to the Pony Club Instructors Schools in WA.</p> <p>Pony Club Association of Western Australia recorded 6 Zones, 43 Clubs and 1340 members state-wide.</p>
1970	<p>The Australian Pony Club Syllabus of Instruction was approved.</p> <p>Miss Kay Irving MBE was appointed as National Examiner and compiled the book "Instructors Manual to C Certificate Standard".</p>
1971	The first Tetrathlon for Boys held at York contested by Club teams from West Plantagenet, WA Horsemen's and York Pony Clubs.
1972	Mrs Norma Fletcher was appointed Secretary to the PCAWA.
1973	<p>Adoption of the PCAWA Constitution.</p> <p>The first Shell Awards were presented to 11 Associate Members.</p>
1974	<p>The "K" and "H" Tests were introduced into the APCC Syllabus.</p> <p>Prince Philip gave permission for his name to be associated with the Mounted Games Championships of Western Australia.</p>
1975	<p>The first Western Australian Pony Club Team to compete interstate won the Pony Club Horse Trials at the Adelaide 1975 EXPO.</p> <p>The first Pony Club *Festival* held at the Claremont Showgrounds.</p> <p>The Clubs now numbered 59.</p>
1976	<p>The first "K" Certificates were awarded in WA.</p> <p>The Second Pony Club *Festival* was held at the Claremont Showgrounds.</p> <p>Mr Stuart Harkness died while in office, Mrs Roberta Fleay became Acting President.</p>
1977	Mr W Stephenson was elected President of the PCAWA.

Year	Events/Comments
1978	<p>Junior Section of the Prince Philip Mounted Games was introduced at the Perth Royal Show.</p> <p>Zone Assistants were introduced to coordinate instructional policy.</p> <p>Dressage Pairs were introduced for the Pony Club Dressage Championships.</p> <p>Zone "K" Coordinators were approved.</p>
1979	<p>The Inter-Pacific Exchange was held in Western Australia. The teams taking part were New Zealand, Great Britain, Far East, Japan, Canada and Australia.</p>
1980	<p>Mr Michael Darling was elected President of the PCAWA.</p> <p>Western Australia sent two teams to compete successfully in EXPO '80 at Adelaide.</p> <p>All PCAWA Championships were held at the Perth Royal Show for the first time, with Zone Section of Four Jumping, Polocrosse, Tent-Pegging and Harness Events being added.</p> <p>Clubs now numbered 74.</p>
1981	<p>Mrs Roberta Fleay was elected as President of the PCAWA.</p> <p>The Western Australian Department of Youth Sport and Recreation conducted a survey and workshop for Pony Club.</p> <p>The first Handbook was produced for the PCAWA.</p> <p>The Association appointed Miss Anne Hewston as part-time salaried Secretary.</p> <p>A Junior Committee held a *Festival* at Harvey on behalf of the PCAWA.</p>
1982	<p>The PCAWA Administration moved its offices to the Royal Agricultural Society Offices and became incorporated.</p> <p>Membership cards were issued for the first time.</p> <p>Mrs Domini Morgan toured the State under the Alcoa "Coach in Residence" Scheme.</p> <p>The first NCAS Coaching Clinic was held by Major Tor Burman.</p> <p>Mrs Peg Teakle appointed Coach Coordinator for the Department of Youth, Sport and Recreation and the EFA.</p> <p>A Visiting Commissioners' Panel was approved by Council and there were 12 Zones, 71 Clubs (with another four on probation) and 2,605 members state-wide.</p>
1983	<p>An improved version of the Handbook was published.</p>
1984	<p>Mrs Jean Lishman was elected as President of the PCAWA. Guidelines for Interpacific selection procedures reviewed and adopted.</p> <p>Mrs Trudy Simms appointed as State A, B & H Coordinator.</p> <p>WA Riders included in the APCC Showjumping team for the first time.</p>
1985	<p>ASA Riding Helmets adopted for all Pony Club activities.</p> <p>The Inter-Zone One Day Event was introduced.</p> <p>The First National Tetrathlon was held in Western Australia at Bindoon.</p>
1986	<p>Miss Anne Hewston was employed as the Full-Time salaried Administration Officer by the PCAWA.</p> <p>The Twenty-Fifth Anniversary of the PCAWA was celebrated. A Twenty-Fifth Anniversary *Festival* and Pageant was held at the State Equestrian Centre.</p>
1987	<p>Mrs Val Polich was elected as President of the PCAWA.</p> <p>Alison Webb (Horsemen's Pony Club) was nominated for the Coca Cola Sportsman of the Year Award.</p>

Year	Events/Comments
1988	<p>A Bi-centennial *Festival* was held at the State Equestrian Centre.</p> <p>The APCC Syllabus was revised. The PCAWA Handbook was reviewed.</p> <p>Mrs Roberta Fleay was awarded the Order of Australia in the Queen's Birthday Honours List for services to Young People and people with disabilities in the field of horse riding.</p> <p>Mrs Elaine Greene was appointed as State A, B & H Coordinator.</p> <p>The International Mounted Games was held in Canada and Australia was invited to participate for the first time.</p> <p>Grade B was introduced at the State Championship Horse Trials.</p>
1989	<p>The National Tetrathlon was held in WA.</p> <p>The new Western Australian Pony Club Headquarters was built and opened at the State Equestrian Centre. The PCAWA Championship Events were held at Northam for the first time.</p> <p>Mrs Val Polich was elected to the position of Vice-President of the Australian Pony Club Council.</p>
1990	<p>Mr Tim Weigall was elected President of the PCAWA.</p> <p>The PCAWA employed Mrs Heather Appleby as the salaried Administration Officer.</p> <p>The Governor General accepted the position of Patron of the Australian Pony Club Council.</p> <p>The PCAWA joined the National Insurance Scheme, administered by the APCC.</p> <p>Log Books for A and B Candidates were discontinued.</p>
1991	<p>The National Prince Philip Games were held at Ulverstone, Tasmania.</p> <p>Jenny Daley (Capel Pony Club) passed her A Efficiency Certificate.</p> <p>Mark Boxall represented the PCAWA in the Interpacific Rally Exchange, held in Australia (Victoria, New South Wales and Queensland).</p> <p>Martyn Edwards (Moonyoonooka Pony Club) represented the PCAWA as Chef d'Equip for the Australian International Mounted Games team which toured Canada.</p> <p>Mrs Helen Clements (Capel Pony Club) was appointed as Chef d'Equipe for the Australian Trans-Tasman event, held in South Australia.</p> <p>Jumping Equitation (a system of correct riding over obstacles) was introduced to the PCAWA.</p>
1992	<p>Mr Hubert Davies of The Pony Club (UK) toured WA conducting Clinics for Prince Philip Games.</p> <p>Robert Lemieus conducted Eventing Schools for PCAWA riders.</p> <p>Zoe Harrison's "Feeding the Riding Horse" booklet published.</p> <p>The S Certificate was introduced to recognise the contribution of Pony Club supporters.</p> <p>Grade C was introduced at the Inter-Zone One Day Event.</p>
1993	<p>Mrs Val Polich was elected as President of the PCAWA.</p> <p>Grade A Plus was introduced at the State Horse Trials.</p> <p>Extensions were made to the PCAWA Headquarters to accommodate the Riding for the Disabled. The building was officially opened by Mr Graham Edwards MLA.</p> <p>Mrs Zoe Harrison was appointed as State Director of Coaching.</p> <p>Mr Tim Weigall was appointed as Treasurer to the APCC.</p>

Year	Events/Comments
1994	<p>Mr Kim Lannin was elected as President of the PCAWA.</p> <p>Approval was granted by the Australian Coaching Council for the Pony Club National Coaching Accreditation Scheme and the first coaches gained their PC-NCAS Level 1 accreditation.</p> <p>The International Mounted Games were held in the Southern Hemisphere for the first time at Beverley, WA, the teams taking part were Canada, Great Britain, United States of America and Australia.</p> <p>The Shell Award became known as The Vetsearch International Citizenship Award.</p>
1995	<p>The International Mounted Games team was involved in an accident in Kentucky, USA resulting in the deaths of the Australian Coach, Mr Allan Hession, team member Paul Coulson (Tasmania) and an American rider. Injured were Tracey Godden (Queensland), Nicole Smith (Manager, Northern Territory) and Carlie Waller (Western Australia).</p> <p>The "Towards 2000" National Pony Club Championships were held in Wagga Wagga, NSW. The Junior Horse Trials Team won the Gold Medal, with the Junior Dressage team placing 4th.</p> <p>Mrs R Fleay appointed "Australia Remembers" Ambassador, and a memorial birdbath was commissioned and erected in the garden at PCAWA Headquarters to commemorate the Horse Transport Section of the Red Cross Transport Company 1941-44.</p> <p>The PCAWA Handbook was updated and issued to all Club Secretaries.</p>
1996	<p>Landcare & Bush Skills Award launched.</p> <p>Mrs Hazel Pither awarded an OAM.</p> <p>The Australian Standards Committee on Equestrian Helmets was convened, and Mr Mike Stidwell was appointed as the APCC representative to this Committee, and was subsequently elected as Chairman.</p> <p>The September Council meeting was held in Geraldton</p> <p>Mrs Claire Henchy appointed as A, B & H Coordinator.</p> <p>Esperance Zone changed its name to South Eastern Zone.</p>
1997	<p>Mrs Helen Clements elected as State President.</p> <p>Section VI of the Handbook completed and issued.</p> <p>The PCAWA developed and adopted a Strategic Plan, at the request of the Ministry of Sport & Recreation.</p> <p>Zone and Club model Constitutions were drafted.</p> <p>An educational program on Swabbing was introduced and information provided by Dr Warwick Vale was circulated to all members, with 'Pony Tales'.</p>
1998	<p>Through the sponsorship support of the WA Health Promotion Foundation (Healthway) the Development Rally Program was initiated. The PCAWA became a provider of the CAPS (Challenge Achievement & Pathways in Sport) Program.</p> <p>The PCAWA hosted the National Junior Prince Philip Games at the State Equestrian Centre.</p> <p>Section II of the Handbook was updated and issued.</p>

Year	Events/Comments
1999	<p>Mr Neville Westlund elected as State President</p> <p>The WA Health Promotion Foundation again sponsored the Development Rally Program.</p> <p>Mrs Zoe Harrison concluded her last National Coaching Tour, and retired from the PCAWA State Coaching Panel. A presentation was made to Zoe at the September Council Meeting.</p> <p>The PCA of Victoria held "The Final Countdown" National Pony Club Championships at the State Equestrian Centre, Werribee. A total of 14 riders competed in the three sports. Anna-Lisa Brady was the National Dressage Champion and National Freestyle Champion.</p> <p>On behalf of the APCC and the PCAWA, the Prince Philip Games Sub Committee conducted the National Senior Prince Philip Games Competition.</p> <p>Domini Morgan visited WA for the final time under the Alcoa "Coach in Residence" scheme (1982-1999).</p>
2000	<p>Mr Neville Westlund re-elected as State President</p> <p>Mr R Noakes elected as Chairman of State Coaching Panel.</p> <p>The PCAWA banner was updated, featuring the logo designed for the National Pony Club Championships, with the wording "Pony Club Association of Western Australia". Banners are used in addition to state flags at all National Championships.</p> <p>Mrs Elsie Pepper passed away.</p> <p>Mrs Margaret Campbell passed away.</p> <p>Zone Conferences held for Northern, South Eastern and Metropolitan Zones.</p> <p>PCAWA Showjumping classes continued at Perth Royal Show.</p> <p>WA Representatives at APCC Meetings were Mr N Westlund, Mrs E Greene.</p> <p>C Efficiency Certificate – Supplementaries no longer allowed at this level.</p> <p>Zone Composite Teams for Prince Philip Games competition were introduced on a two-year trial.</p> <p>CAPS Program – Challenge Achievement & Pathways in Sport. This is a leadership development program which also aims to strengthen the volunteer base in sport. The following clubs gave their members the opportunity to be involved in the CAPS Scheme in 2000: Baldivis, Eastern Hills, Darlington, Walliston, Swan View, Horsemen's. Virginia Gent of Narrogin completed Steps 1, 2 and 3, and Nicole Kendrick of Wallangarra completed steps 1 and 2.</p> <p>Sydney Olympics – Many current and non-current Pony Club members acted as volunteers at the Games.</p> <p>Mr R Noakes appointed as PCAWA Anti-Doping Control Officer.</p> <p>PCAWA State Championships held in new format over three weekends. All took place at the State Equestrian Centre:</p> <p>Brian Schrapel (APCC Coach) conducted the National Coaching Clinic at Brookleigh Equestrian Estate 25-26 March.</p> <p>K and C* Seminar held at Foxwood Farm.</p> <p>PC NCAS Level 1 courses were held with good attendances.</p> <p>PC NCAS Level 1 Refresher Course conducted by Mrs Zoe Harrison.</p> <p>Anti-Doping Policy (Horses only) adopted December.</p> <p>Guidelines for Selectors adopted December.</p> <p>PCAWA State Tetrathlon again held at Kellerberrin for third year in a row.</p> <p>WA Health Promotion Foundation Development Rally Program was continued, with excellent progress.</p> <p>Swabbing Program for State Championships was introduced.</p> <p>State Eventing Championships held at Capel.</p> <p>Inter-Zone One Day Event held at Wallangarra.</p> <p>WA Health Promotion Foundation sponsored the Healthway Healthy Club Competition.</p>

Year	Events/Comments																																							
	<p>A Presentation Night was held: Vetsearch Awards, B Certificates presented. Jill Howell (Wooroloo) and Nicole Kendrick (Wallangarra) presented with Landcare and Bush Skills Award.</p> <p>Australian Sports Medals were awarded to the following:</p> <table border="0"> <tr> <td>Bernard Arrantash</td> <td>Ellen Barclay</td> <td>Lesley Barrett-Lennard</td> </tr> <tr> <td>Diana Boxall</td> <td>Joan Brennan</td> <td>Jennifer Brett</td> </tr> <tr> <td>Janice Campbell</td> <td>Ann Chadwick</td> <td>Helen Clements</td> </tr> <tr> <td>Judith Cook</td> <td>Phillip Corbin</td> <td>Diane Davidson</td> </tr> <tr> <td>Penelope Dodd</td> <td>Robyn Dunham</td> <td>Roberta Fleay (OAM)</td> </tr> <tr> <td>Paula Gent</td> <td>Elaine Greene</td> <td>Zoe Harrison</td> </tr> <tr> <td>Helen Johnston</td> <td>May Kau</td> <td>Kimberley Lannin</td> </tr> <tr> <td>Jean Lishman</td> <td>Henrietta MacKenzie</td> <td>Ngaire Martin</td> </tr> <tr> <td>Lorraine McDonald</td> <td>Shelia McInnis</td> <td>Jean Mitchell</td> </tr> <tr> <td>Robert Noakes</td> <td>Jill Ozanne</td> <td>Valerie Polich</td> </tr> <tr> <td>Gary Scott</td> <td>Lilian Shand</td> <td>Trudy Simms</td> </tr> <tr> <td>Beryl Sutton</td> <td>Francis Sutton</td> <td>Neville Trainor</td> </tr> <tr> <td>Tim Weigall</td> <td>Neville Westlund</td> <td>Dorothy Willcocks</td> </tr> </table>	Bernard Arrantash	Ellen Barclay	Lesley Barrett-Lennard	Diana Boxall	Joan Brennan	Jennifer Brett	Janice Campbell	Ann Chadwick	Helen Clements	Judith Cook	Phillip Corbin	Diane Davidson	Penelope Dodd	Robyn Dunham	Roberta Fleay (OAM)	Paula Gent	Elaine Greene	Zoe Harrison	Helen Johnston	May Kau	Kimberley Lannin	Jean Lishman	Henrietta MacKenzie	Ngaire Martin	Lorraine McDonald	Shelia McInnis	Jean Mitchell	Robert Noakes	Jill Ozanne	Valerie Polich	Gary Scott	Lilian Shand	Trudy Simms	Beryl Sutton	Francis Sutton	Neville Trainor	Tim Weigall	Neville Westlund	Dorothy Willcocks
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Beryl Sutton	Francis Sutton	Neville Trainor																																						
Tim Weigall	Neville Westlund	Dorothy Willcocks																																						
2001	<p>PCAWA's 40th Anniversary.</p> <p>Mr Tim Weigall elected as State President.</p> <p>Mr Tim Weigall elected as APCC Delegate.</p> <p>K and C* Seminar held at Foxwood – 7 April 2001.</p> <p>Mr Brian Schrapel (APCC Coach) conducted the National Coaching Clinic at Brookleigh Equestrian Estate, 14-15 July.</p> <p>PC-NCAS Level 1 course held at PCAWA Headquarters.</p> <p>PCAWA Tetrathlon held at Murray H & PC, 10-11 March.</p> <p>Development Rally Program commenced in the Southwest and Northern Zones.</p> <p>State Eventing Championships held at Capel – Introduction of C Grade Team Competition.</p> <p>Inter-zone held at Wallangarra (Metro).</p> <p>State Coaching School held at the SEC in February.</p> <p>Archives Committee formed: Mrs Roberta Fleay, Mrs Trudy Simms, Mrs Peg Teakle.</p> <p>PCAWA Council agreed to having 30 years of PCAWA material donated to the State Library Archives – who will document and store.</p> <p>Handbook updated (section III) now includes: Anti-Harassment Policy, Alcohol Policy, and Smoking Policy.</p> <p>Coaching the Coaches Clinics – conducted by N Merewether held at Metro Zone and Northern Zone.</p> <p>Festival was held in April.</p> <p>Invitation for riders to compete in South Africa.</p> <p>Visiting Commissioner, Zone Coach Coordinator and Examiner Seminar, 27 October at Walliston.</p> <p>Guidelines for Coaches Coaching Lead Rein Riders printed.</p> <p>Orientation to Pony Club and Coaching Courses were held at Metro and Hills Zones and Karratha, King Bay, Toodyay and Lake Grace Pony Clubs.</p> <p>Mrs Heather Appleby resigned after eleven years with the Association.</p> <p>Alana Sutton was appointed as Administration Officer with Jennifer Waldeck appointed as Registrar.</p> <p>Swabbing was conducted at the State Eventing and Showjumping Championships with both results being negative.</p>																																							

Year	Events/Comments
	PCAWA website designed and produced: www.pcawa.com .
2002	<p>Tim Weigall was re-elected as State President.</p> <p>Teams for Dressage, Showjumping, Eventing and Prince Phillip Games represented WA at the National Pony Club Championships "Beyond 2000" in South Australia.</p> <p>Nadine Merewether conducted Coaching the Coaches Clinics.</p> <p>Handbook updated.</p>
2003	<p>Michele Wilkie was elected as State President.</p> <p>Mrs Susan Chandler (APCC Coach) conducted the National Coaching Clinic.</p> <p>Mrs Philippa Collier conducted Coaching the Coaches Clinics.</p> <p>Age increase from 21 years to 25 years.</p> <p>C*/K Efficiency Certificate introduced as a minimum requirement for National Competitions.</p>
2004	<p>Michele Wilkie was re-elected as State President</p> <p>APCC confirmed that PCAWA would host the National Pony Club Championships in 2005.</p> <p>Philippa Dunstan resigned in July. Renee Peart was employed as registrar in September.</p> <p>Alana Wigmore resigned in December and Stuart Hodnett was Employed as Executive Officer.</p> <p>Scott Patrizi was reserve for the International Mounted Games.</p> <p>Junior and Open Mounted games teams Competed in the national competition in Victoria.</p> <p>The following riders received the Vetsearch Citizenship award Kym Erzay, Tanya Power, Emma Livingstone, Dianne Dickinson, Carrie Meyers, Kelly Fulwood, and Megan Britza.</p>
2005	<p>Michele Wilkie was re-elected as State President</p> <p>The Biennial Festival was held at the State Equestrian Centre.</p> <p>WA hosted the National Pony Club Championships. WA fielded full teams in all sports, winning 4 Team Gold and 4 Team Silver with many Riders placing individually.</p> <p>The Senior Mounted Games Team Won for the first time after being in the competition for nine years.</p> <p>Rosemary Inglis was Chairperson of the State Coaching Panel.</p> <p>A risk Management Policy was adopted.</p> <p>Bryce Edwards Represented Australia in the International Mounted Games team which won.</p> <p>Kym Erzay Represented Australia going to Canada for the Inter-Pacific Exchange.</p> <p>Serpentine Pony Club Hosted the State Games & Novelty Championships.</p> <p>WA Hosted the National A & B School for coaches.</p> <p>DSR Volunteer Commendation Certificates were awarded to Liz Ingham, Val Polich, Marguerite Braeckman, Jill Ozanne, Rosemary Inglis and Michel Wilkie. The DSR Volunteer Award was awarded to Bob Wilkie.</p> <p>Philippa Collier became the State A, B & H Coordinator.</p>

Year	Events/Comments
2006	<p>Liz Ingham was elected as State President.</p> <p>Stuart Hodnett resigned and Marina Gordon was employed as Executive officer.</p> <p>Deborah Spencer was elected as Chairperson of the State Coaching Panel.</p> <p>WA Hosted the National A & B School for coaches.</p> <p>Beverly Pony Club Hosted the State Games & Novelty Championships.</p> <p>Moonyoonooka Pony Club hosted the Tetrathlon for the third and final year.</p> <p>Clayton Fredrick's previous Perth pony club Member Won Silver Medal at the World Equestrian Games in Germany.</p> <p>Mrs Nadine Merewether completed ground plans for coaches and riders.</p> <p>Vivian Pinter (Eastern Hills H&PC) was the reserve for the Inter Pacific Exchange.</p>
2007	<p>Swan Zone was formed (Swan Valley H&PC, Horsemen's PC and Wanneroo H&PC).</p> <p>Lauren Brown (EHH&PC) represented Australia at the International Mounted Games in Kentucky USA.</p> <p>Sean Corbin was Australian Team Coach and Michele Wilkie Australian Team Chaperone.</p>
2008	<p>Maria Gordon resigned as Executive Officer.</p> <p>Tania Richardson was employed as Executive Officer.</p> <p>The Annual State Coaching School moved event to Brookleigh Equestrian Estate.</p> <p>Christine Dragicevich was employed into a newly created role Events Administration Assistant.</p>
2009	<p>Rose Pinter elected PCAWA President.</p> <p>Heather Martin employed as Administration Officer.</p>
2010	<p>Rose Pinter re-elected at PCAWA President.</p> <p>Judy Rose appointed Director of State Coaching.</p> <p>PCAWA invited to send teams to International Tetrathlon exchange England and Ireland.</p> <p>Trudi Hall employed in a newly created position of Membership Development Officer.</p> <p>PCAWA website updated with a new look.</p>
2011	<p>PCA National Championships held in Werribee, Victoria.</p> <p>Christine Dragicevich resigned and Jacqui Moon was employed as new Events Administration Assistant.</p> <p>Tania Richardson resigned.</p> <p>Recollections and Reflections 50th Anniversary book launch and Celebratory Luncheon held.</p> <p>PCAWA Team of Rhys Browne, Emily Bloomer, Emily Patton, Morgan Ware, Ben Galvin, Cathryn Herbert and Krystal Jose attended the International Tetrathlon in UK and Ireland.</p> <p>PPMG National Championships held at the Perth Royal Show.</p>
2012	<p>PPMG National Championships held at the Perth Royal Show.</p>

Year	Events/Comments
2013	<p>Judy Rose is elected President.</p> <p>PCAWA adopts a new constitution.</p> <p>PCAWA Council becomes PCAWA Board.</p> <p>Judy Rose is the first Chair of PCAWA.</p> <p>PCAWA Hosted the PCA National Championships.</p> <p>PCAWA hosted an Invitational National Tetrathlon Competition.</p> <p>Annalise Duschka represented Australia at the 2013 Inter Pacific Exchange, Queensland.</p> <p>State Coaching School moves to the State Equestrian Centre.</p> <p>A revised Syllabus of Instruction is published by PCA.</p> <p>The Standard E Certificate is introduced.</p> <p>The Riders Advisory Panel Inaugural Awards Night is held.</p> <p>The PCAWA Connect Report is published.</p>
2014	<p>PCAWA hosted the International Tetrathlon Tour.</p> <p>Natasha Williams (Riverside Park PC) represented Australia at the International Pony Club Quiz, Kentucky USA.</p> <p>PCAWA hosted the PCA National Junior Mounted Games Championships at the Perth Royal Show.</p> <p>PCA adopt a new constitution.</p> <p>PCA National Delegates become PCA Board.</p> <p>State Life Membership is awarded to Trudy Simms and Neville Westlund.</p> <p>The Vetsearch International Citizenship Award (formerly Shell Award) becomes known as the PCAWA Citizenship Award.</p>
2015	<p>Lee-Anne Smith is appointed as PCAWA Executive Officer</p> <p>PCAWA office relocates to the State Equestrian Centre.</p> <p>PCA National Championships held in Murray Bridge, SA.</p> <p>Tetrathlon a National Sport at the Championships for the first time.</p> <p>Abbey Johns represented PCA at the 2015 Inter Pacific Exchange, Canada.</p> <p>Judy Rose appointed coach of the 2015 PCA Inter Pacific Exchange Team.</p> <p>Tessa Forbes represented PCA at the International Mounted Games, USA.</p>

AFFILIATION OF PONY CLUBS

Club	Year affiliated	Comments
Avon Valley Showjumping & Pony Club	1961	Foundation Club
Darling Range Horse & Pony Club	1961	Foundation Club Went into Recess 2011 Re-affiliated 2012
Mayanup Horse & Pony Club	1961	Foundation Club
Mobrup Pony Club	1961	Foundation Club 1963 changed name to Kojonup
Murray Pony Club	1961	Foundation Club
Perth Horse & Pony Club	1961	Foundation Club Not currently affiliated
Horsemen's Pony Club	1961	Foundation Club
Warren Riding Club	1961	Foundation Club Changed name to Manjimup Pony Club in 1992 Disaffiliated in 1998 Re-affiliated as Warren in 1999
Gilgering Pony Club	1962	Not currently affiliated Became York & Beverley
Kellerberrin Polocrosse & Pony Club	1962	
Victoria Districts Pony Club (Geraldton)	1962	Not currently affiliated
Gosnells Riding & Pony Club	1963	
Kojonup Pony Club	1963	Changed name from Mobrup
South Midlands Pony Club	1963	Re-affiliated 2003
Toodyay District Horse & Pony Club	1963	Re-affiliated 1980
Carnarvon Horse & Pony Club	1964	
King River Horse & Pony Club	1964	
Kobeelya Pony Club	1964	Disbanded when school closed
Tammin Pony Club	1964	Not currently affiliated
Walliston Riding & Pony Club	1964	
West Plantagenet Pony Club	1964	
York Pony Club	1964	Previously Gilgering
Beverley Horse & Pony Club	1965	Changed name from Gilgering

Club	Year affiliated	Comments
Bruce Rock Pony Club	1965	Previously Bruce Rock Polocrosse & Pony Club
Central Midlands Riding & Pony Club	1965	
Dampier Wheatbelt Pony Club	1965	Not currently affiliated
Donnybrook Pony Club	1965	Not affiliated since 2000
Esperance Pony Club	1965	
Golden Mile Pony Club	1965	Not currently affiliated
Merredin Pony Club	1965	Nor currently affiliated
Northern Districts Perenjori Pony Club	1965	Not currently affiliated
Serpentine Pony Club	1965	
Corrigin Polocrosse & Pony Club	1966	Not affiliated since 1997
Dampier North West Pony Club	1966	Not currently affiliated
Eastern Hills Horse & Pony Club	1966	
Harvey Pony Club	1966	Not currently affiliated
Katanning & District Pony Club	1966	
Narrogin Pony & Riding Club (The)	1966	Changed name to Dryandra Pony Club (The) 2015
Collie Horse & Pony Club	1967	
Coomalbidgup Horse & Pony Club	1967	Not currently affiliated
Northampton Pony Club	1967	Not currently affiliated
Ongerup Pony Club	1967	Changed name to Jerramungup in 1978
Bunbury Horse & Pony Club	1968	Re-affiliated 1978
Busselton Horse & Pony Club	1968	
Drakesbrook Pony Club	1968	Not currently affiliated
Gidgegannup Horse & Pony Club	1968	
Kojonup Pony Club	1968	Previously known as Mobrurp
Rocky Gully Pony Club	1968	Not currently affiliated
Victoria Plains Horse & Pony Club	1968	Not affiliated since 1996
Ashburton Pony Club	1969	Not currently affiliated
Chapman Valley Pony Club	1969	Not currently affiliated
Exmouth Horse & Pony Club	1969	Not currently affiliated
Australind Pony Club	1970	Not currently affiliated
Bencubbin Pony Club	1970	Not currently affiliated

Club	Year affiliated	Comments
Hotham Valley Pony Club	1970	Re-affiliated as Pingelly in 1990
Moonyoonooka Pony Club	1970	
Yilgarn Pony & Riding Club	1970	Not affiliated since 2000
Darlington Pony Club	1971	
Mingenew Pony Club	1971	Re-affiliated in 2013
Northern Central (Dalwallinu) Pony Club	1971	Not currently affiliated
Orange Grove Horse & Pony Club	1971	
Spalding Horse & Pony Club	1971	
Wanneroo Horse & Pony Club	1971	
Cunderdin/Tammin Pony Club	1972	Not currently affiliated
Gnowangerup Pony Club	1972	Not currently affiliated
Williams Pony Club	1972	Re-affiliated 1990 Not affiliated since 2000
Boddington Horse & Pony Club	1973	Re-affiliated 1986 Not currently affiliated
Dandaragan Pony Club	1973	Not currently affiliated
Goomalling Horse & Pony Club	1973	Not affiliated since 1995
Kelmscott Pony Club	1973	Amalgamated with Gosnells R&PC in 2013
North Midlands Horse & Pony Club	1973	Not currently affiliated
Mukinbudin Pony Club	1974	Not currently affiliated
Walkaway Pony Club	1974	
Bonnie Rock Pony Club	1975	
Port Hedland Pony Club	1975	
Wallangarra Riding & Pony Club	1975	
Wedgefield (South Hedland) Pony Club	1975	Not currently affiliated
Munglinup Pony Club	1976	
Swan View Horse & Pony Club	1976	Name Changed 2003 Swan Valley
Wooroloo & Districts Horse & Pony Club	1976	
Booralaming Horse & Pony Club	1977	Not currently affiliated
Capel Horse & Pony Club	1977	
Baldivis Equestrian & Pony Club	1978	
Jerramungup & District Pony Club	1978	Changed name from Ongerup

Club	Year affiliated	Comments
Kalgoorlie District Pony Club	1978	
Lake Grace & Districts Horse & Pony Club	1978	Not affiliated since 2013
Beacon Horse & Pony Club	1979	Not affiliated since 1993
Boyanup Pony Club	1979	Not currently affiliated
Gingin Horse & Pony Club	1979	Not currently affiliated
Wagin Riding & Pony Club	1979	
Blackwood Horse & Pony Club	1980	
Eneabba Polocrosse & Pony Club	1980	Applied for re-affiliation 1994 Did not proceed
Roebourne Pony Club	1980	Not currently affiliated
Karratha Horse & Pony Club	1981	Merged with King Bay in 1982
Tom Price Polocrosse Horse & Pony Club	1981	Re-affiliated in 1994
Balkuling Horse & Pony Club	1982	
King Bay Pony Club	1982	Merged with Karratha
Log Fence Pony Club	1982	
Newman Pony Club	1982	Not affiliated since 2000
Dumbleyung Pony Club	1983	Not currently affiliated
Peel Horse & Pony Club	1983	
Varley Pony Club	1983	Not currently affiliated
Keaney College Pony Club	1985	Became Catholic Agricultural College in 1996 Became Bindoon Range in 1998
Margaret River Horse & Pony Club	1986	
Darkan Pony Club	1987	Applied for re-affiliation 2005 Not currently affiliated
Denmark Riding & Pony Club	1987	Not currently affiliated
Mandurah Horse & Pony Club	1987	Name Changed to Pinjarra 2005
Wellington Districts Pony Club	1987	
Albany Pony Club	1990	
New Norcia Pony Club	1990	Not affiliated since 1996
Pingelly Pony & Riding Club	1990	
Riverside Park Pony Club	1991	
Newdegate Horse & Pony Club	1996	Not affiliated since 2013
Northampton Horse & Pony Club	1997	Not currently affiliated

Club	Year affiliated	Comments
Dardanup Pony Club	1997	
Werribee Horse & Pony Club	1997	Name change to Bakers Hill Horse & Pony Club 2005 Not currently affiliated
Tom Price Horse & Pony Club	1997	Not affiliated since 2000
Morawa Horse & Pony Club	1997	Not currently affiliated
Narembeen Riding & Pony Club	1997	Not currently affiliated
Northern Central Horse & Pony Club	1998	Not currently affiliated
Boddington Pony Club	1999	Not currently affiliated
Ravensthorpe Horse & Pony Club	1999	Not currently affiliated
Swan Valley Horse & Pony Club	2003	Was Swan View Pony Club
Broome West Kimberley Pony Club	2013	
Herdsmen Pony Club	2014	

PCAWA A CERTIFICATE HOLDERS

Year	Certificate holder	Club
1967	Lance Ludgate	York
1969	Nadine Brinkley (<i>Merewether</i>)	Mayanup
1971	Kate Harkness (<i>McMillan</i>)	WA Horsemen's
1971	Kerry Hart (<i>Willis</i>)	WA Horsemen's
1971	Alan Campbell	WA Horsemen's
1971	Fiona Wallace (<i>John</i>)	Mayanup
1972	Paula Banbury (<i>Gent</i>)	Hotham
1972	Ian Campbell	WA Horsemen's
1972	David Anthony (Tony) Dick	WA Horsemen's
1975	Diana Lewis (<i>Massey</i>)	WA Horsemen's
1976	Roger Nelson	WA Horsemen's
1976	Gail Darling (<i>Hughes</i>)	Walliston
1978	Georgina Newman	WA Horsemen's
1979	Claire Tweedie (<i>Henchy</i>)	Darlington
1980	Leslie Smit	Walliston
1981	Dawn Wells	WA Horsemen's
1981	Shelley Teakle	WA Horsemen's
1981	Susan Cooper (<i>Armitage</i>)	WA Horsemen's
1981	Philippa Hawson	WA Horsemen's
1982	Elizabeth Slattery	King River
1989	Tania Whitford	Narrogin
1989	Samantha Young (<i>Seaton</i>)	Walliston
1989	Jenny Daley	Capel
1991	Jenny Goodman (<i>Barclay</i>)	Bunbury
2002	Rebecca Colless (<i>Penegar</i>)	Darlington