

2018

ODE ORGANISERS & TECHNICAL DELEGATE INFO PACK



PONY CLUB
WESTERN AUSTRALIA

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Event Organisers Checklist

Prior to Event		
Contacted Technical Delegate (TD is appointed by Pony Club WA as its official representative.)	YES	NO
Trainee Technical Delegate (If Applicable)	YES	NO
NOTE: Clubs do not pay TD. The TD is paid by Pony Club WA Eventing.		
Confirm any extra cost with TD for Travel etc. (Club Responsibility to Pay TD)	YES	NO
TD accommodation & Meal requirements club responsibility	YES	NO
Trainee TD Accommodation & Meals (If Applicable)	YES	NO
Emailed TD Event Schedule for approval before distribution in any form. (Rule 16)	YES	NO
Emailed TD copy of program prior to commencement of Event. (Rule 17)	YES	NO
Confirmed TD Inspections Days	YES	NO
Advised TD name & contact details of Event CD	YES	NO
Advised TD name of Host Club Accredited Gear Checker	YES	NO
Crisis Management Procedure in Place for Cross-country	YES	NO
Time & Day of crisis meeting confirmed with TD	YES	NO

General Information

Documents

Current copies of following documents must be available at the event

- Current Pony Club WA Eventing Rules
- Equestrian Australia Eventing Rules
- Pony Club WA Eventing Precis (Also available in the Current Eventing Rules)
- Pony Club WA Gear Checking Manual

Insurance

- Day Membership is no longer offered for Open Competitors.
- Open Competitors must be registered with Pony Club WA as a Pony Club WA Open Rider, Competition Participant, Adult Supporter Mounted, Club Coach Mounted, Affiliate Riding Member
- Insurance will not be in place for clubs allowing non-members to participate in Pony Club WA events.
- ALL MEMBERSHIP CARDS MUST have sighted at sign in for all competitors or a membership check is conducted to ensure all competitors are financial.
- For more information please go to <https://www.ponyclubwa.asn.au/join>
- General enquiries to 9296 1500 email membership@ponyclubwa.asn.au

Schedule and Program Information

Schedule

As outlined in the current Eventing Rules - Rule 16 – Event Schedule

A copy of the Event Schedule for the competition must be sent to the allocated Technical Delegate for approval before it is published. Event Schedules for the competition should be published by the organiser:

- Only with the approval of the Technical Delegate.
- Not less than 4 weeks before the event.

Event Schedule must include the following information:

- Event is held under the Pony Club WA Eventing Rules 2018
- Organiser name & contact details.
- Name of the allocated Technical Delegate
- Provisional timetable including order of cross-country and showjumping
- Number of horses per rider for event:
 - **Refer Rule 23 Entries** - Riders are restricted to TWO rides in any Pony Club WA one day event
- Substitutions. **Refer Rule 23 Entries**
- Dressage test for each grade.
- Riders entered in Pony Club classes must be current financial members of a Pony Club affiliated with the Pony Club WA.
- Open Riders must show proof of current open rider registration. (includes: Open Rider, Competition Participant, Adult Supporter Mounted, Club Coach Mounted, Affiliate Riding Member)
- Pony Club WA members and open riders may not compete in the same class. Classes may be offered for open riders at the Organiser's discretion.
- Dress & Saddlery - **Refer Appendix IV in Pony Club WA Eventing Rules 2018**
 - NOTE: No Gear Check before each phase = **NO START**
 - **As of Jan 1 2018 any club wishing to host a PC event, must have listed on their membership an Accredited Gear Checker.**
- Closing date and conditions for entries and declarations.
- Brief instructions to place of competition.
- Time at which cross-country course is open for inspections by competitors.
- Method of notification of final draw and starting time.
- Administration arrangements such as stabling & accommodation

Horses Age

- A horse may compete in PC45, PC65, PC80, PC95 & PC105 competitions from the beginning of calendar year in which it turns the age of 5 years.
- PC 1* level Competitions: A horse may compete in Competitions of PC 1* level from the beginning of the calendar year in which it turns the age of 6.
- NOTE: The onus is on the OWNER/RIDER to provide proof of Horses Age.

Riders Age

Rider may compete in Pony Club WA Eventing Classes as follows:

- PC1* Classes: From the beginning of the calendar year in which the rider turns 14.
- PC105 Classes: From the beginning of the calendar year in which the rider turns 13
- PC95 Classes: From the beginning of the calendar year in which the rider turns 12.
- PC80 Classes: From the beginning of the calendar year in which the rider turns 11.
- **PC65 & PC 45 Classes: Rider must be 9 as of the 1st January**

Disclaimer of Liability

"Neither the Organising Committee of any event to which these rules apply, nor the Pony Club Association of Western Australia accepts any liability for any accident, damage, injury, or illness to horses, riders, ground, spectators or any other person or property whatsoever."

Reservation of Right

The following reservation of right must be printed on all schedules and programs:

The organiser reserves the right:

- To cancel any class or event

- To divide any class
- To transfer competitors between sections of or a class
- To alter the advertised times
- To refuse any entry, with or without stating the reason
- Entry form to have place to record Pony Club WA Open Rider number.
- Stallions & rigs are not permitted at a Pony Club WA event.

Rule 15 Riding Down

- Riding down one level from a higher level for which a horse is qualified, carries no penalty.
- Riding Down two or more levels will incur twenty-one penalties, to be added to the total of faults for the three phases.
- This applies to horse/rider combinations that have ridden at a higher level at either PC or EA events.
- It is the responsibility of the competitor to inform the Organizing Committee at the time of entry that he is riding down two or more levels.

Example

If the highest grade offered at an event is PC 1* or PC105 then the riders qualified to ride at higher grades may enter and compete in the highest grade offered. That a PC/EA 1* rider may compete in PC105 if that is the highest grade offered at the event **BUT** if the highest grade offered is PC95 then the PC/EA 1* Rider will be awarded 21 penalty points. It is the responsibility of the competitor to inform the Organizing Committee at the time of entry that he is riding down two or more levels.

New Rider

- A horse qualified for a certain level, upon having a new rider, shall be able to reduce any number of levels without penalty, to the highest level for which the new rider is qualified. It shall then be qualified at that level. Pony Club competitors will not be penalized, in any way whatsoever for acquiring and/or riding an EA graded horse in Pony Club Eventing. (**Refer Rule 15 for full details**)
- One day events are open equally to horses and ponies, provided they and their riders meet all the relevant qualifications.
- Qualifications for competitions will be as a Horse & Rider combination. They may qualify in either EA or Pony Club WA events, unless specifically exempted by Pony Club WA.
- Horse and Rider combinations are graded according to their performances over the previous twelve months.

Rule 15.1 Riding Down Championships (*Refer Rule for full details*)

- A Horse shall **NOT** be allowed to ride down directly to a Championships.
- If a Horse has been ridden down, it shall only be allowed to compete at a Championships if it has only competed at the lower level for the 12 calendar months prior to the Championships.
- If the grade that the Horse/Rider is qualified is not offered then, at the committee's discretion, a rider may ride down at Championships and carry the 21 penalties.
- A horse rider combination is deemed qualified if they have achieved a qualifying score at two or more events at the level in the 12 months preceding the close of entries.

State Championship. Qualifications see Appendix 1 Pony Club WA eventing rules 2018

Program

As outlined in the current Eventing Rules - Rule 17 – Program

Subject to prior approval by the Technical Delegate, the event program for the competition must be published or distributed by the organiser prior to the commencement of the competition.

All programs must include the following:

Statement that this event is held under the Pony Club WA Rules for Eventing 2018

Timetable Classes/Grades & Tests.

Cross-country briefing

List of entries and score sheets.

Names of Officials:

- Event Host Club/Zone, Technical Delegate, Event Secretary, Cross- Country Designer, Jumping Builder, Jumping Judge, Dressage Judges Grades Judging & Arena Number, Veterinary, (If not on course, it must be in the program)
- Medical Ambulance, Doctor, Scorers, Farrier Phone Number
- Appeals Committee (3 People without any conflict of interest.)

Rule 33 Objections/Protests (*Refer Rule for full details*)

- Only the owner or his authorised agent, or the rider of a horse taking part in the competition or in a team event only the team manager is entitled to lodge an objection.
- Protests must be in writing, signed by the person making the protest, and presented personally to the Event Secretary or the Technical Delegate together with any supporting evidence, names of witnesses and the necessary deposit of \$50.

Rule 59 Unauthorised Assistance (*Refer Rule for full details*)

- Any intervention by a third party, whether solicited or not, with the object of facilitating the task of the competitor or of helping the horse, is considered unauthorised assistance and the competitor is liable to be eliminated.

The following are forbidden:

- Intentionally to join another competitor and to continue the course in company with him.
- Intentionally to take a lead from another competitor.
- To be followed, preceded or accompanied, on any part of the course, by any vehicle, bicycle, pedestrian or horseman not in the competition.
- To post friends at certain points to call directions or make signals in passing.
- To have someone at an obstacle to encourage the horse by any means whatsoever.
- To tamper with the obstacles or any part of the course including, for instance flags, Indicators, markers, notices, ropes, trees, branches, wire or fences, whether temporary or permanent.
- The use of any electronic receiving apparatus by competitors or officials of a team is strictly forbidden, except for individual mobile telephones, providing the Organising Committee approves, and that they do not interfere with the event's communication system.
- However, mobile telephones may not be carried or used by competitors while mounted during competition.
- Officials or spectators who draw the attention of a competitor to a deviation from the course are giving unauthorised assistance, which may result in the elimination of the competitor. In such a case the official is liable to be disciplined.
- Each case of unauthorised assistance will be decided by the Technical Delegate.

Exception:

- A competitor may be handed his whip, helmet or spectacles without dismounting.
- A competitor may receive clarification of Jumping Penalties from the Obstacle Judge after having knocked a flag down at an Obstacle.

- A competitor after having knocked down a flag at an obstacle as a consequence of a run out, may ask the jump judge for the flag to be repositioned, but no time will be deducted.

Horse & Rider Welfare

Rule 28.1 Rider Fitness & Medical Card (*Refer Rule for full details*)

- All active participants at Pony Club WA events must carry on them or have an accompanying adult carry up to date information regarding current or previous medical conditions. In the Cross-Country phase, it is compulsory for all riders to wear a Medical Armband on the upper left arm or upper left-hand sleeve on bib. **Refer Rule 46.1**
- Riders are responsible to record all injuries on the Medical card.

Rule 28.2 Examination after a fall - Medical Fitness (*Refer Rule for full details*)

If there is any doubt in regard to fitness to compete the Technical Delegate may eliminate the rider at their discretion. A veterinarian or Official Medical Officer as appropriate **MUST** examine all horses and riders that have a fall during training or competition before they either take part in another test, event or leave the competition site.

Rule 28.3 Concussion (*Refer Rule for full details*)

- When a Rider has an accident that, in the reasonable opinion of attending Event Ambulance Officers, Paramedics or Doctors following proper medical assessment, results in concussion or suspected concussion, that Rider must be eliminated from the competition and is ineligible to take part in any other Competition at that event.
- Event Ambulance Officers, Paramedics or Doctors must advise the Technical Delegate of any incidents of concussion or suspected concussion. The Technical Delegate is responsible for reporting to such incidents to the PCWA Eventing Committee.

Rule 26 Competitors Responsibilities (*Refer Rule for full details*)

- Ultimately the competitor is responsible for knowing these rules and complying with them. The appointment of a Technical Delegate or official, whether provided for in these rules, does not absolve the competitor from such responsibility.

Rule 26.1 Numbers (*Refer Rule for full details*)

Horse:

- For easy identification after a rider has been separated from their horse, a horse must carry its number either on the saddle cloth or the bridle in all phases.

Rider:

- For easy identification, competitors BIB numbers must be worn at all times by the rider when the horse is being ridden, exercised, or lunged, during the Dressage, Cross-Country, jumping tests and when walking the Jumping course. Numbers must be worn in front and on their backs. Hair must be neatly restrained and long hair to be plaited to collar-length and restrained in a hairnet in such a way that the competitor number is visible from front and back. Parents, grooms, etc. when lunging or exercising the horse/pony, must wear the competitors BIB number front and back.
- The rider is still required to wear a BIB number during each phase of the competition.

Rule 26.2 Saddlery & Dress (*Refer Rule for full details*)

- Must be checked prior to each test.

- Competitors are to *know* and *comply* with saddlery and dress requirements for Pony Club WA Eventing. Particularly in wearing rider numbers, horse numbers, correct protective headgear, body protectors and medical armbands.
- Refer to Pony Club WA most current Gear Checking Manual for full details. For queries relating to Eventing Competition Gear please contact the Gear Checking Advisory Panel gearchecking@ponyclubwa.asn.au

Rule 26.3 Restriction on Schooling Horses

- Under penalty of elimination, unless specifically authorised by the Technical Delegate competitors are forbidden to ride close to the Cross Country fences, or in the Jumping and dressage arenas.
- A competitor who allows another person to school his/her horse during the event will be eliminated.
- No competitor may have practised on any of the obstacles to be used in the competition for four weeks before the competition. It is also forbidden, under penalty of elimination, to inspect the Cross-Country obstacles or course before it is officially open to the riders unless authorised by The Technical Delegate.
- A groom, while mounted, is not permitted to school the horse but only to hack it, exercise it or ride from one place to another. A groom may also work the horse in hand or lunge.
- Exemptions to the four- week time closure may be requested in writing to the Pony Club WA Eventing committee.

Rule 18 Disclaimer of Liability

“Neither the Organising Committee of any event to which these rules apply, nor the Pony Club Association of Western Australia accepts any liability for any accident, damage, injury, or illness to horses, riders, ground, spectators or any other person or property whatsoever.”

Rule 19 Reservation of Right

- The following reservation of right must be printed on all schedules and programs:
- The organiser reserves the right:
- To cancel any class or event
- To divide any class
- To transfer competitors between sections of or a class
- To alter the advertised times
- To refuse any entry, with or without stating the reason
- Entry form to have place to record Pony Club WA Open Rider number.
- Stallions, Rigs and Colts are not permitted at a Pony Club WA event.

Crisis Management Procedure

Crisis management meeting must be held with all people who will be involved in an emergency this meeting should take place before the event commences.

- An appointed and experienced Crisis Team Manager (CTM) to take charge of and coordinate incident.
- Technical Delegate to call for CMT to come to incident scene and advise on the situation with course Doctor/St Johns/Paramedic/Veterinarian.
- Crisis Management Team (CMT) to be activated by Technical Delegate and includes Course Doctor/St. Johns/Paramedic/ Veterinarian.
- All two-way radio communication from the CMT will be on a separate channel called the "GO TO" channel or by mobile phone. This channel will be agreed upon prior to the event.
- A suitable and enclosed area/room is to put aside as a Crisis Management office. In the event of a serious incident, the Crisis Management Office will be utilised. Chairs and writing material are to be available for the taking of statements, interviewing and de-briefing. This area is to be kept available and not used for any other purpose for the duration of the competition.

Action at the Incident

- Secure the scene and hold all on coming riders.
- Incident scene to be screened from view. Crash Crew Must carry screens.
- All those not involved i.e. not CMT must leave scene.
- Take photographs. These are to provide any evidence required for Police if there is a death or for insurance if required.
- ASAP rider removed by ambulance.
- ASAP horse removed by appropriate equipment for the task is available prior to the incident.
- Technical Delegate Chief Judge to install New Fence Judge/s.
- Crash Crew effect repairs as required.
- Technical Delegate and Organiser confer recommencement of competition.

Action after the Incident

- Fence judge and any witnesses to be transported to the Crisis Management Office and statements taken. The witnesses to be supervised by Organiser/Event Secretary and assisted as required through this process.
- CTM and Doctor/St. Johns/Paramedic/Veterinarian liaise with appropriate/responsible persons regarding condition of rider and/or responsible persons/owners/representative regarding the appropriate transport of injured horse or disposal of deceased horse.
- Organiser/Event Secretary to provide the CMT with relevant rider/horse information i.e. entry details.
- Notify Police (If Required)
- Notify Pony Club WA
- CTM and Doctor to liaise with /St. Johns/Paramedics and hospital regarding rider's condition.
- CTM and Doctor/St. Johns/Paramedics to inform next of kin regarding rider's condition. (if known)
- Full de-brief CMT and Technical Delegate at end of day's competition.
- In consultation with Pony Club WA, prepare statement for general release.
- It is critical no information is released and then only the statement prepared by the Event Organiser/Secretary in conjunction with Pony Club WA once all affected people have been fully briefed.
- Pony Club WA will ask all unofficial Social Media posts to be removed until official statements have been released.

Document Templates

Important Phone Numbers & Crisis Management Team

Title	Name	Phone
Event Secretary/Organiser		
Technical Delegate		
Crisis Team Manager		
Doctor		
St Johns Officer		
Paramedic		
Veterinarian		
Cross-Country Course Designer		
Photographer		
Horse Ambulance Driver		
Crash Crew (Screens)		
Deceased Horse Crew		
Lifting Machinery		
Radio Allocations		
Radio Channel General		
Radio Channel Go Too		
<p>Briefing NOTES: Medical to advised TD of cases of concussion or suspected concussion, Ambulance who guides ambulance to accident scene. Horse Ambulance must be attached to vehicle with keys. Demonstrate how to change Radio Channel Only the nominated event official can issue a statement on any incident. Report any instances of social media being used.</p>		

Medical Information Compulsory

Rule 46.1 Medical information

Medical Information is to be worn on left upper arm or upper left corner of rider bib.

CONTACT DETAILS			PERSONAL DETAILS
Next of Kin:			Name of usual Doctor:
Relationship:			Address:
Address:			
			Telephone
Telephone:			
Mobile:			RIDER INFORMATION
VEHICLE INFORMATION			Name:
Make:			Date of Birth:
Model:			Address:
Colour:			
Registration:			Telephone No:
			Mobile:
Previous Medical History	YES	NO	Comments
Head Injury			
Neck Injury			
Eye injury			
Diabetes			
Epilepsy			
Hypertension			
Asthma			
Heart Disease			
Lung Disease			
Other			
Have any Allergies?			
Do you wear Glasses?			
Do you Contact Lenses?			
Current Medications			
Please List			

Minor Accident Forms

MINOR FALLS REPORT FORMS (Please fill in both sides)			
(TO BE COMPLETED BY ALL XC JUMP JUDGES WHO WITNESS A FALL OF HORSE AND/OR RIDER AT OR NEAR THEIR JUMP)			
EVENT:		DATE:	
JUMP JUDGE'S NAME:			
FENCE NUMBER/NAME:		CLASS:/Grade	
SIGNED: JUMP JUDGE		PRINT NAME:	
PHONE NUMBER:			
WHO FELL? (please circle)		RIDER	HORSE & RIDER
RIDER NUMBER:	NAME:	HORSE NAME:	
(Organiser to make sure above information is complete before forwarding to Pony Club WA)			
WHAT APPEARED TO CAUSE THE FALL? (PLEASE CIRCLE ONE OR MORE)			
HORSE STOPPED	RUN OUT OR SWERVED	HIT FRONT LEGS	
LANDED ON OR IN JUMPHORSE SLIPPED		TRIPPED ON LANDING	
TAKE OFF TOO CLOSE	TAKE OFF TOO EARLY	RIDER LOST BALANCE	
WHAT WAS THE SPEED NEARING THE FENCE?		Too Fast / Fast / Medium / Slow	
ANY OTHER DETAILS (PLEASE USE BACK OF FORM IF NEEDED):			
FENCE TYPE. (IF NECESSARY CIRCLE MORE THAN ONE OR USE BACK OF FORM)			
LOG	SIMPLE RAILS	PARALLEL RAILS (oxer)	TABLE
ARROWHEAD WALL	WATER	DITCH TRAKENER BRUSH	DROP
OTHER (Please Describe)			
IS IT A COMBINATION FENCE? YES/NO		HOW MANY ELEMENTS	
WHICH ELEMENT WAS THE FALL? PLEASE CIRCLE		A	B C D
SLOPE of FRONT FACE OF JUMP): UPRIGHT / MODERATE / MORE than 45 ⁰			

DID THE RIDER APPEAR TO BE INJURED? (please circle) YES / NO			
DID RIDERS 'HEAD/SHOULDERS CONTACT THE GROUND OR FENCE (Please Circle) YES / NO			
WAS AN AMBULANCE REQUIRED TO ATTEND THE RIDER (Please Circle) YES / NO			
NATURE OF INJURY:			
WAS THE HORSE INJURED?	YES / NO	VET REQUIRED?	YES
NATURE OF INJURY:			
COMMENT BY Technical Delegate			
Technical Delegate SIGNATURE:		PRINT NAME:	
PLEASE HAND THIS FORM TO THE PERSON COLLECTING THE XC JUMPSHEETS			
ANY FURTHER COMMENTS:			

Information Required in Officials Folders

Gear Check

- List of Competitors with starting times
- Gear checking guidelines
- Copies of the relevant gear checking Précis pages
- Copy of GC event Matrix
- Club to have copy of Gear Checking Manual available throughout the event
- GC Folder to include a “Gear checking Report Form” to be completed and returned to Pony Club WA with results of your event.

Marshall

- All Marshalls require a list of competitors with start times.

Judges

- Dressage, Chief Cross-country Judge & Jumping Judge all require a competitor list with competitors start times
- Chief cross-country judge is responsible for time keepers, scorers & jumpjudges

Scorers

- List of all officials with phone numbers
- List of competitors
- Cross country maps.

Cross Country Time Keepers and Starters

- List of competitors with start times
- Time recording forms (Time keepers)
- Timing equipment (check batteries)

Cross Country Jump Judge Folders

- Minor accident forms.

Instructions for Cross Country Obstacle Judges.

- Diagrams of Multiple Obstacles
- Maps of cross-country Pencils
- Check on a regular basis that information in them is current instruction to Jump judges.
- See next point for further information.

Cross Country Jump Judges Information & Instructions

(Organiser include in each Cross-Country Jumps Judge's File).

Thanks for being a Judge
Record performance so it is clear to scorers,

Information in folder

- Score sheets
 - Competitor list
 - Instruction to jump judges Definition of Refusals - falls & circles etc
 - Minor accident forms (Must complete for any fall)
 - Diagrams of multiple obstacles
 - Cross Country Maps.
 - Report abusive language by competitors or helpers etc.
- Must be reported in writing on the obstacle score sheet and communicated to the Technical Delegate ASAP.***
- Cruelty to Horse e.g. bit used as punishment, excessive use of whip maximum three at any time. If the horse is marked its excessive. Must not whip on the neck or use the whip over hand. (Write Notes)
Dangerous riding excessive speed on Cross-country & time wasting on course COULD be considered dangerous riding. E.G. circles, walking or trotting after being in canter or gallop for most of course. Jumping from stationary position.
- Any instances of possible dangerous riding must be reported in writing on the obstacle score sheet and communicated to the TD ASAP.***
- Numbers & Flags must be same position for all riders in each grade.
 - Damage to obstacle call for repair crew.
 - CONTROL spectators near your jump, especially at the water.
 - Note direction of the jump before and after yours. Make notes if you see anything odd e.g. Rider missing any jump or having numerous refusals.
 - Do not leave until instructed.
 - Make sure your jump is attended always.
 - Please be at your jump 15 minutes before the first rider starts. Be available 30 minutes after scores have been posted in case of a protest
 - Each jump has a RED flag on the Right & WHITE on the left.
 - **NOTE-** Some RED & White Flags could have Black stripes indicating alternative Jump.

Class Indicators:

PC1* + Yellow / Black Numbers
PC105 Pink /Black Numbers
PC 95 Red/ Black Numbers

PC80 White /Black Numbers
PC65 Orange/Black Numbers
PC45 Blue/ Black Numbers

Marking the Score Sheet

- Print your name, Mobile phone number, Obstacle number and class on top of each sheet, starting a new sheet for each class. Number the sheets consecutively for the whole competition.
- As the Rider approaches fill in their number, NOT BEFORE. Let an official know if sheets are not being collected.

Inspect Your Jump

- Be aware of various tracks riders may take approaching your jump, obstacles with options.
- **Skinny jumps**, Judge position must be approved by CD or TD

Definition of A Clear Jump

- **Note:** "A Horse will be considered to have cleared the fence when head, neck and both shoulders of the Horse pass between the extremities of the element or obstacles as flagged.

Cleared Jump

- Tick appropriate column.

Faults

- Refusal, Circles, Run-out & Falls **place a cross** in appropriate column (Definition in folder.)
- If you have any doubts write notes draw diagrams.

Refusal

- At obstacles or elements with height (exceeding 30cm). A horse is considered have refused if it stops in front of the obstacle to be jumped. (**cessation of movement**)
- At all other obstacles (i.e.30cm or less in height or a drop) a stop followed immediately by a standing jump is not however penalised, but if the halt is sustained or in any way prolonged, this constitutes a refusal. The horse may step sideways but if it steps back this is a refusal.
- After a refusal, if a competitor redoubles or changes their efforts without success, or if the horse is represented at the obstacle after stepping back and stops or steps back again, this is a second refusal; and so on.
- If a rider is having problems, ask them to move aside for any oncoming riders (Make sure the rider having problems doesn't immediately follow the oncoming horse.)
- PC105 – PC45 GRADES THIRD REFUSAL: At a jump incurs elimination. F O U R T H refusal on course is Elimination PC105 – PC45 grades.
- PC 1* THIRD REFUSAL AT A JUMP OR THIRD REFUSAL ON COURSE is ELIMINATION Tell rider to leave course at a walk mounted or unmounted.

Fall of Rider & Horse

Penalty - ELIMINATION

- A competitor is considered to have fallen when he/she is separated from the horse in such a way as to necessitate remounting or vaulting into the saddle.
- Protect the rider by stopping any oncoming riders. Call for assistance. Ask the rider if they can move but do not move them. Complete minor accident form. If ambulance is not needed at the scene, tell rider they must report to first aid. Particularly important if riding two horses.
- A horse is considered to have fallen when at the same time both its shoulder & quarters have touched either the ground or the obstacle and ground or when it is trapped in an obstacle in such a way that it is unable, to proceed without assistance or is liable to injure itself. If the horse becomes trapped instruct, the rider to dismount and they will be penalised as for a fall and be eliminated. Stop oncoming riders and call for repair/crew & veterinarian if required.

Runout

- A Horse is considered to have run out if, having been presented at an element or obstacle on the course, it avoids it in such a way that either the head, neck, either shoulder of the Horse **FAIL** to pass between the extremities of the element or obstacle as flagged.
- **Note:** "A Horse will be considered to have cleared the fence when head, neck and both shoulders of the Horse pass between the extremities of the element or obstacles as flagged.
- A rider is permitted to change their mind as to where they jump an obstacle or element at any time, without penalty, including because of a mistake at a previous obstacle or element.

Circles

- A horse is considered to have circled if, having been presented at an obstacle, it crosses the track (closes

a circle) that it created before it jumped the obstacle or before it jumped the last element of a multiple obstacle.

- After a refusal, run-out or circle a competitor is permitted to cross their original track (close a circle) without penalty to make another attempt and may also circle one or more times without penalty, until they again present their horse at the obstacle.
- At separately numbered obstacles, a competitor may circle between or around them without penalty provided they have not presented their horse at the second or subsequent obstacle.
- At an obstacle composed of several elements (A.B.C.etc) a horse will be penalized if it passes around any element or circles between elements at any time between first being presented at the obstacle and finally completing the last element.
- Obstacle flags with **black lines** indicate there is an option.

Obstacles Composed of Several Elements (Refer to 'Diagrams' in your folder)

- At an obstacle composed of several elements a competitor may refuse, run-out, and or circle only twice in all without incurring elimination.
- If the horse refuses, runs out or circles at any element, the rider is permitted to retake any elements already jumped, although they are liable to be penalised for any fault even if they have previously jumped an element successfully. If after refusal, run-out or circle the competitor wishes to pass through the flags in the wrong direction to retake an element, they may do so without penalty.

Judging A Bounce Obstacle

- At any obstacle where the distance between elements is **5 metres or less (i.e. a 'bounce')** when a horse has negotiated the first element without penalty, he will be deemed to have presented at the element – and similarly if the "bounce" is for example the second and third elements of a combination.
- Thus, if a rider 'changes their mind while negotiating the first element and for example, then goes a longer route, they will still be penalised 20 penalties for a run-out.

Unauthorised Assistance

- Any intervention by a third party, whether solicited or not, with the object of facilitating the task of the competitor or of helping their horse, is considered unauthorised assistance and the competitor is liable to be eliminated.
- **The Technical Delegate will decide each case of unauthorised assistance.**
- A competitor after having knocked down a flag at an obstacle as a consequence of a run out, may ask the jump judge for the flag to be repositioned, but no time will be deducted.

Voluntary Dismounting

- Riders may dismount without incurring elimination to check on horse, adjust saddlery or equipment.

Stopping and Starting Competitors

- If for any reason you need to stop oncoming competitors because a rider or horse is in trouble at your jump, please call for assistance because it is extremely difficult for one person to control all the various circumstances involved.
- If you do have to stop a competitor, start the timer when the rider passes a bush, tree or point well before the jump and then wait for the TD or the Chief XC judge to come and restart them. (USE phone or stopwatch to record the time the rider is stopped for.)

Overtaking

- Any competitor who is about to be overtaken by a following competitor must quickly clear the way. A competitor overtaking another competitor may only do so at a safe and suitable place.

- When the leading competitor is before an obstacle and about to be overtaken, they must follow the instruction of the official/jump judge. When the leading competitor is committed to jumping an obstacle, the following competitor may only jump that obstacle in such a way that it causes no danger or inconvenience to either party.

Conclusion of Event

Provide copies of the following documents to the Technical Delegate

- Minor Falls Report Sheet
- Gear checking report forms
- Cross-country jump analysis
- Master results Sheet (*Only if results are NOT listed on Ktrials*)

Forward the Following Documents to Pony Club WA within 21 days.

- Minor Falls Report Sheet
- Incident Report Forms
- Master results Sheet (*Only if results are NOT listed on Ktrials*)
- Levies Payment
- Levies Remittance Form

Email: sports@ponyclubwa.asn.au

Post: Pony Club WA
303 Cathedral Ave
Brigadoon WA 6069

Eventing Leader Board 2018

Classes	Grade	Age Group
1	PC1*/PC105	14-25 years
2	PC95	13-25 years
3	PC80	11-15 years
4	PC80	16-25 years
5	PC65	9-12 years
6	PC65	13-17 years
7	PC65	18-25 years
8	PC45	9-12 years
9	PC45	13-25 years

2018 Season

The 2018 season will run from November 1st, 2017 to October 31st, 2018.

- **Ages shall be taken as at the 1st January 2018**
- All ODE's run under Pony Club WA Rules will automatically be part of the series

Administration

The Pony Club WA Eventing Leader board is administered by the Pony Club WA Office and all enquiries should be directed to the Leader Board Coordinator (LC) via development@ponyclubwa.asn.au

Clubs

- Clubs must pay a \$2.50 levy on EVERY entry regardless of whether competing in Pony Club WA or Open Category.
- Clubs to forward levies to the Pony Club WA Office within **21 days** of the event being held unless by prior arrangement the Pony Club WA Office. Failure to do so may result in a Pony Club WA Technical Delegate not being appointed for further events. This decision will be made by the Pony Club WA Eventing Committee.
- Full results, including penalties earned for each phase must be forwarded to the Pony Club WA Office within **21 days** of the event being held unless by prior arrangement with the Pony Club WA Office. Failure to do may result in a Pony Club WA Technical Delegate not being appointed for further events.
- Points will not be awarded until levies and results have been received.
- Each event must be officiated by a Pony Club WA approved Technical Delegate.
- Events must be run in accordance with all current Pony Club WA Eventing rules
- The event must be open to all Pony Club WA riders.
- Events may run Open classes and must pay a levy on all entries in those classes but only placings in Pony Club WA Classes will be credited to the leader board.

Levies Remittance for Pony Club WA Affiliated Clubs ODE Organisers

Event Name	
Date	
Club	
Organizer	
Contact Numbers	
Contact Email	

Pony Club WA Eventing Levies:

- Technical Delegate **Levy \$8.00** per rider
The TD Levies fund the cost of a TD to officiate at an event, training, development of Technical Delegates, Course Designers, and fund eventing seminars.
- Leader board Levy \$2.50 per rider
Levies collected fund prizes awarded for Leader board placings.
- Championship Levy \$1.50 per rider
Levies collected go towards running costs associated with the State Eventing Championships.

All ODE's run under Pony Club WA Rules will automatically be part of the Pony Club WA Eventing Leader board.

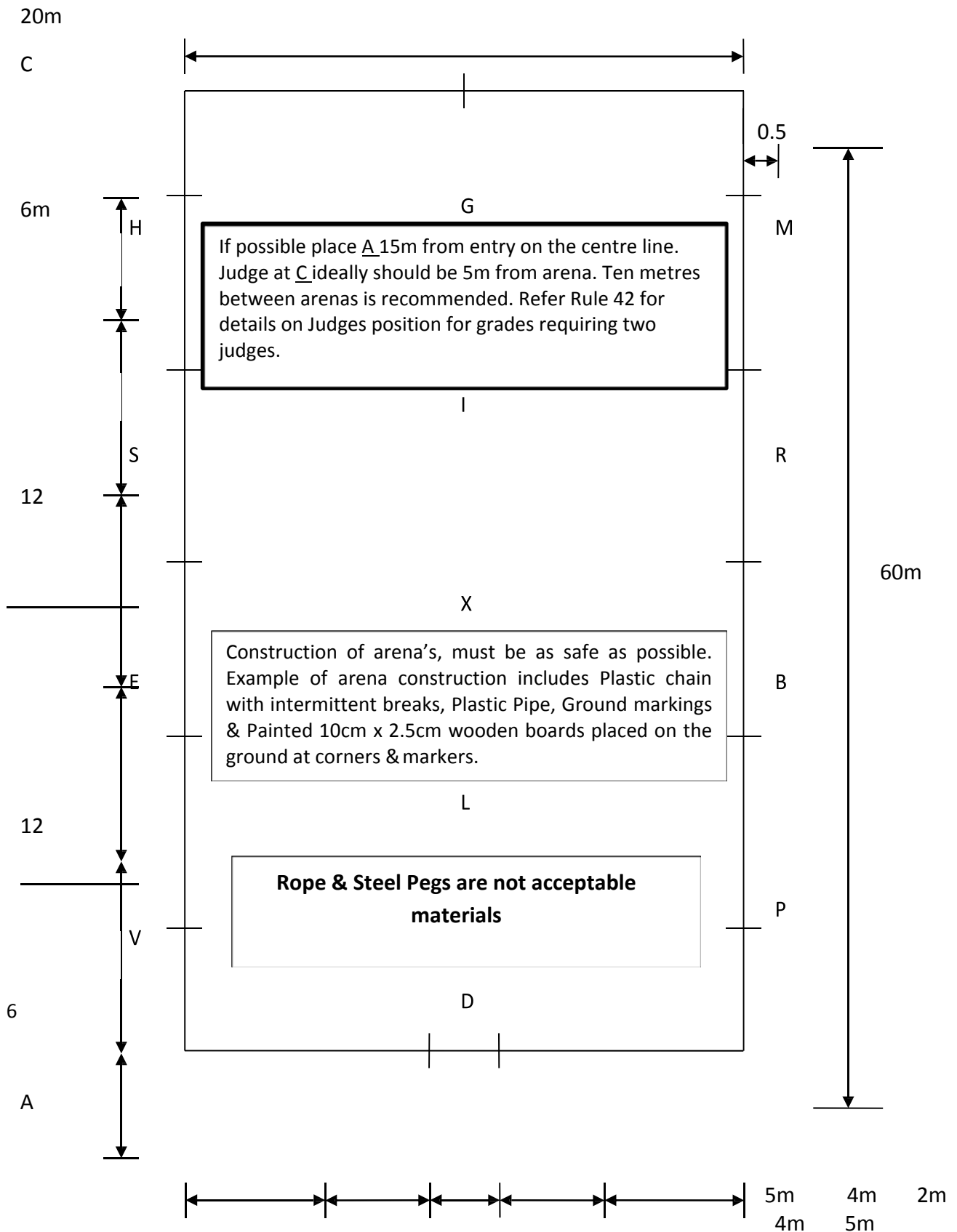
Number of Pony Club WA Riders in all Classes		
Number of Open Riders in all Classes		
Technical Delegate Levy	@\$8.00 per rider	
Eventing Leader Board Levy	@\$2.50 per rider	
Championship Levy	@\$1.50 per rider	
Total Levies to be forwarded to Pony Club WA		

The total levy amount may be deposited directly to BSB 633 000 Acct 147906960

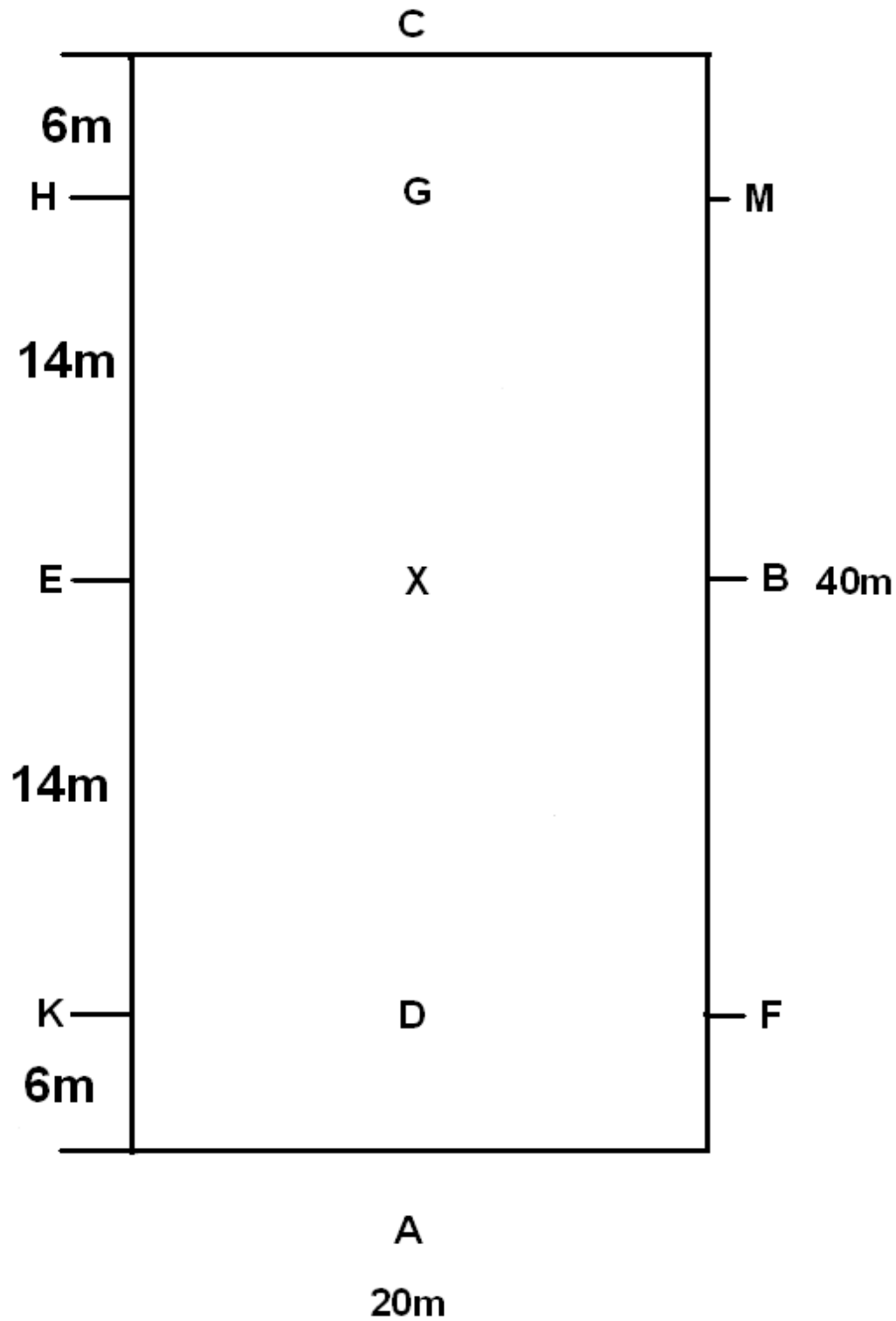
Clubs to forward levies to the Pony Club WA Office within 21 days of the event being held unless by prior arrangement with the Pony Club WA Office. Failure to do so may result in a Pony Club WA Technical Delegate not being appointed for further events. This decision will be made by the Pony Club WA Eventing Committee.

Full Size Dressage Arena

60m X 20m



Dressage Arena
20m x 40m



Diagrams of Cross Country Obstacles and Faults

Diagrams of Cross Country Obstacles and Faults

The following Diagrams are non-exhaustive examples for reference. The wording of the respective rules will prevail.

Diagram nr 1

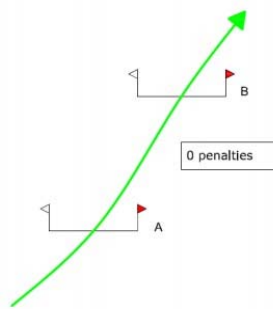


Diagram nr 2

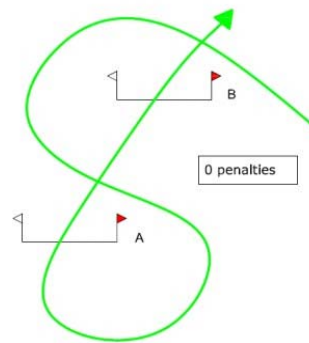


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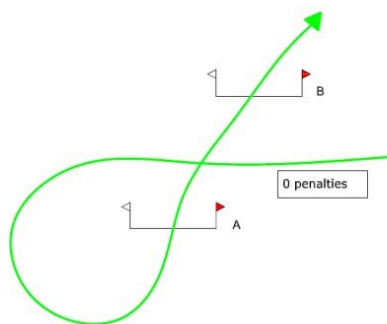


Diagram nr 4

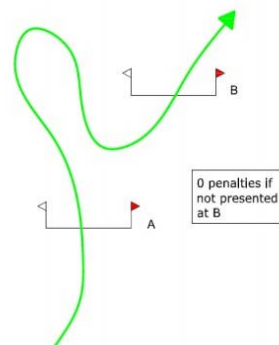


Diagram nr 5

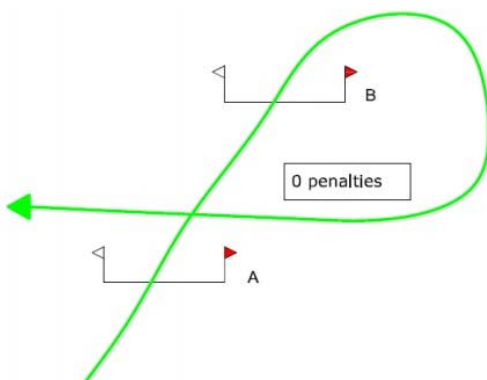


Diagram nr 6

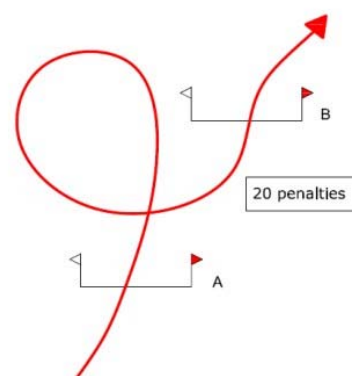




Diagram nr 7

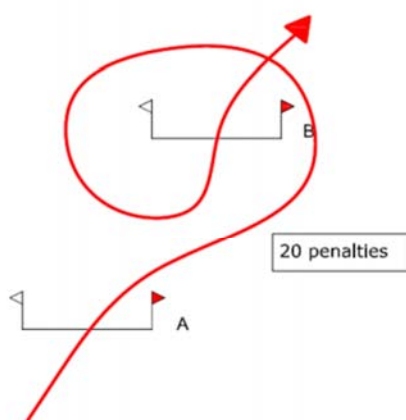


Diagram nr 8

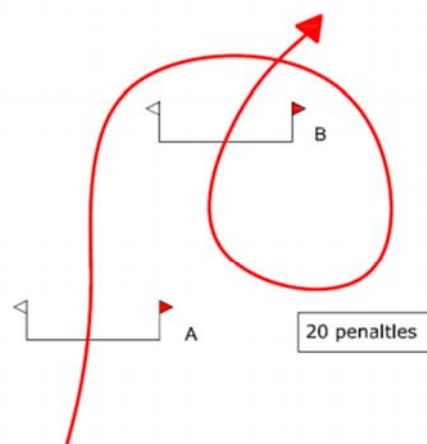


Diagram nr 9

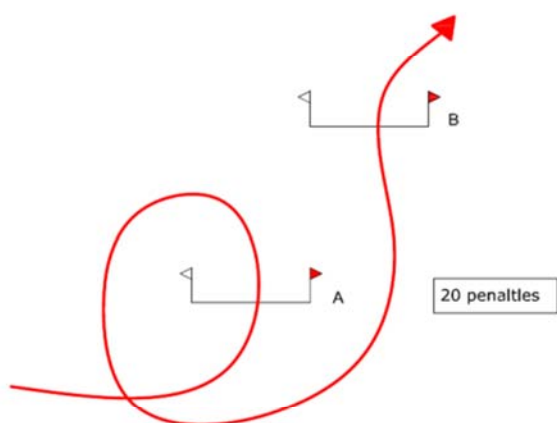


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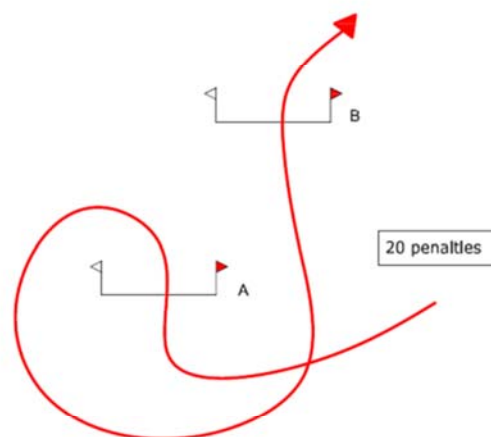


Diagram nr 11

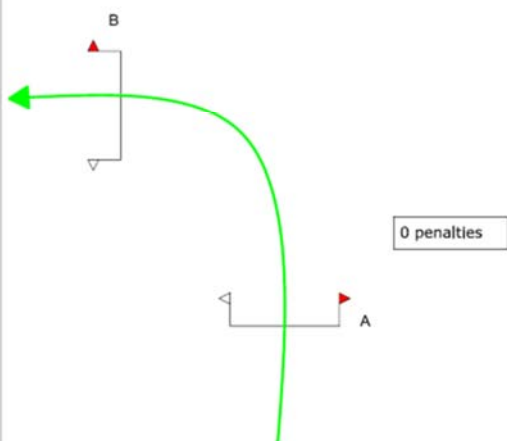


Diagram nr 12

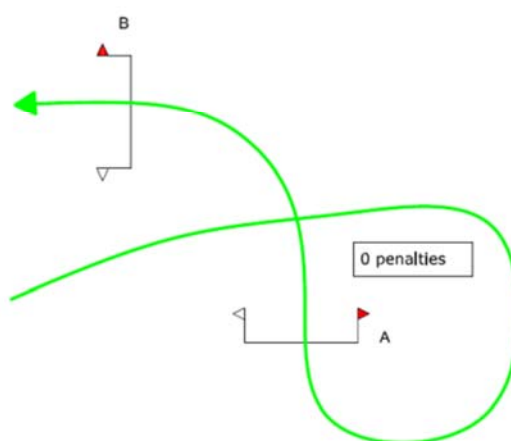




Diagram nr 13

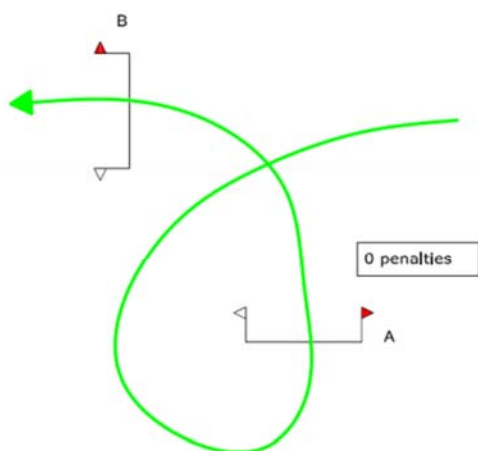


Diagram nr 14

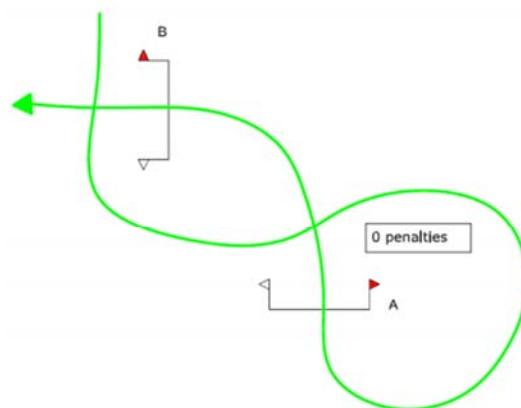


Diagram nr 15

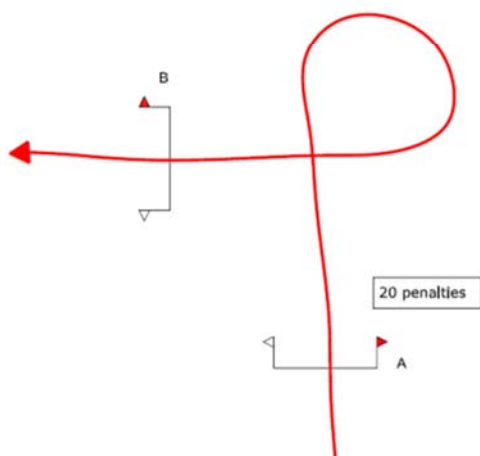


Diagram nr 16

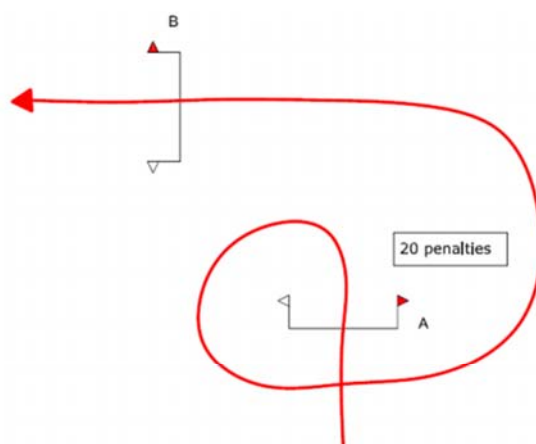


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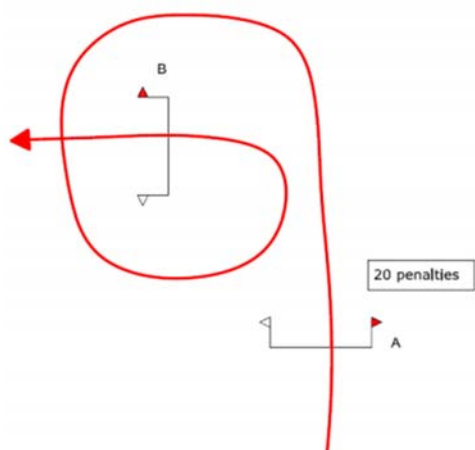


Diagram nr 18

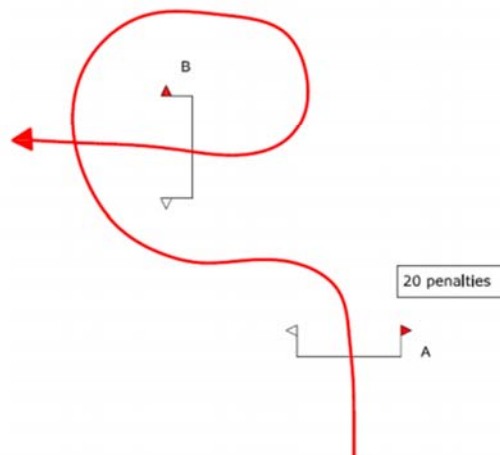




Diagram nr 19

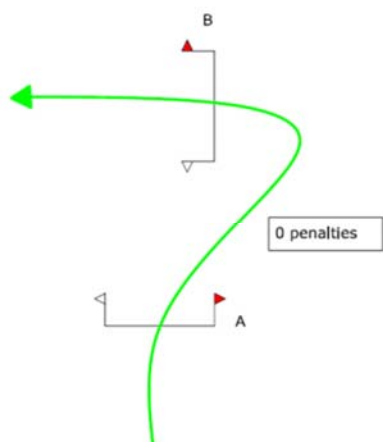


Diagram nr 20

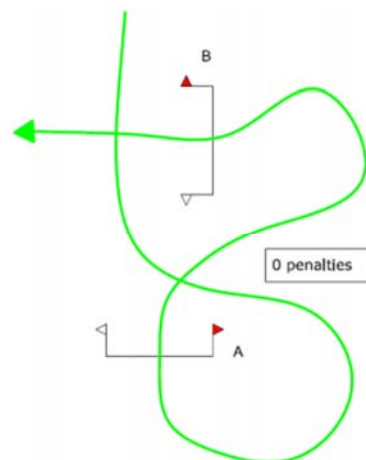


Diagram nr 21

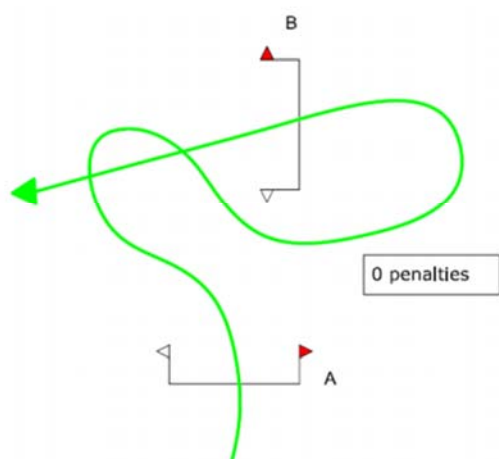


Diagram nr 22

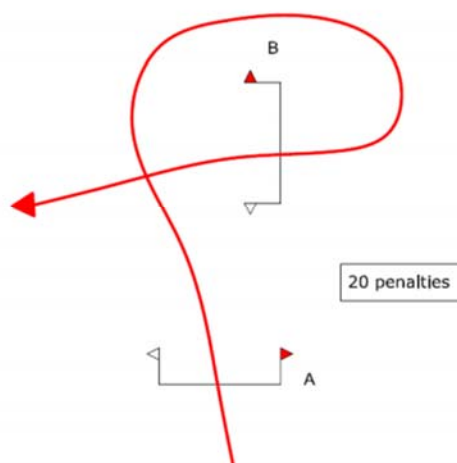


Diagram nr 23

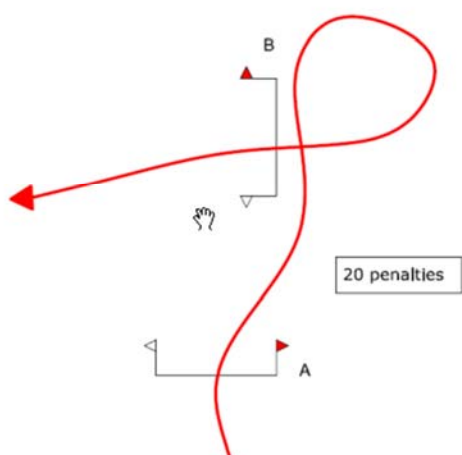


Diagram nr 24

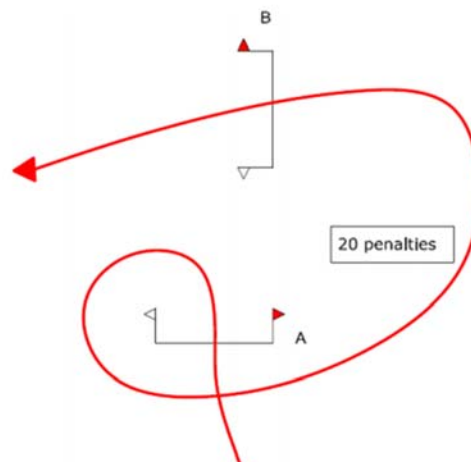




Diagram nr 25

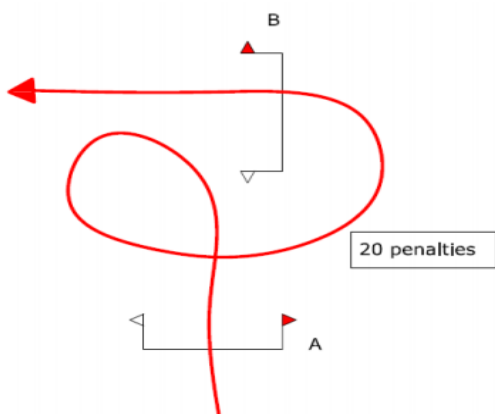


Diagram nr 27

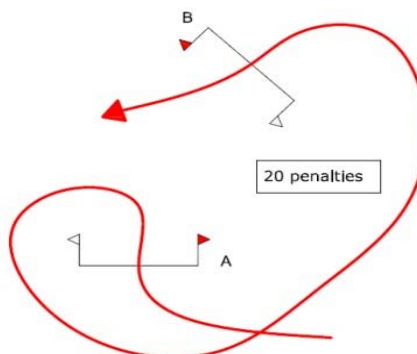
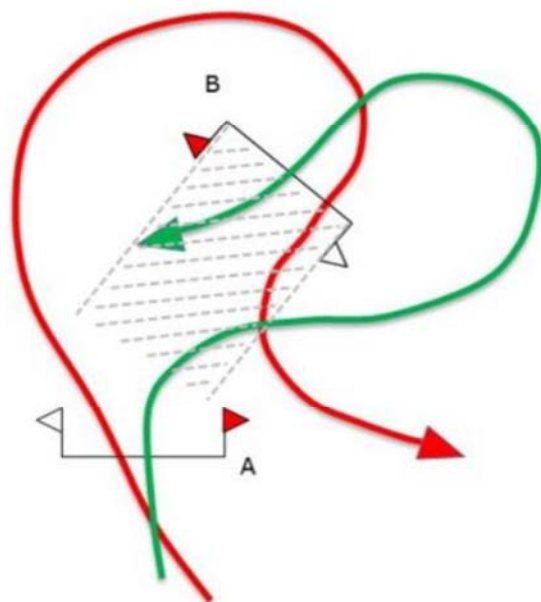


Diagram 26 & 28

At an obstacle composed of several elements (A, B, C, etc.) a Horse will be penalised if it passes around the back of any element or circles between elements.



Red route:

20 penalties because it passes around the back of element B (crosses the entire projection of the back of element B)

Green route:

Clear because it avoids passing around the back of element B (avoids to cross the entire projection of the back of element B)

20 penalties

0 penalties

Diagram nr 29

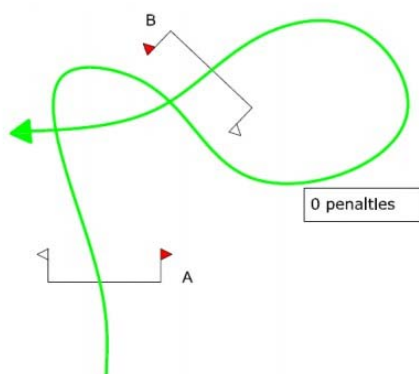
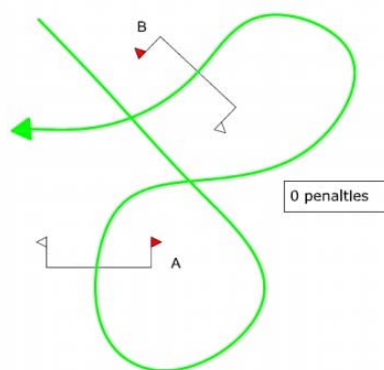


Diagram nr 30



Suggested Eventing Dressage Tests

<i>PC1*</i>	<i>2015 A 1* Test</i>	<i>Approx 4 ½ Min</i>
	<i>2015 B 1* Test</i>	<i>Approx 4 ½ Min</i>
	<i>2015 EA CNC/CCN 1* test</i>	<i>Approx 5 min</i>
<i>PC105</i>	<i>EA Novice 2.1</i>	<i>Approx 5 Min</i>
	<i>EA Novice 2.2</i>	<i>Approx 6min</i>
	<i>EA Novice 2.3</i>	<i>Approx 5 ½</i>
	<i>EvA 105 Test 1</i>	<i>Approx 5 Min</i>
	<i>EvA 105 Test 2</i>	<i>Approx 4½ Min</i>
<i>PC95</i>	<i>EA Prelim 1.2</i>	<i>Approx 5 Min</i>
	<i>EA Prelim 1.3</i>	<i>Approx 5 Min</i>
	<i>EvA 80 & 95 Test 1</i>	<i>Approx 4 ¼ Min</i>
	<i>EvA 80 & 95 Test 2</i>	<i>Approx 4 ¼ Min</i>
	<i>EvA 80 & 95 Test 3</i>	<i>Approx 4 ¼ Min</i>
<i>PC 80</i>	<i>EA Prelim 1.1</i>	<i>Approx 5 Min</i>
	<i>EA Prelim 1.2</i>	<i>Approx 5 Min</i>
	<i>EvA 80 & 95 Test 1</i>	<i>Approx 4 ¼ Min</i>
	<i>EvA 80 & 95 Test 2</i>	<i>Approx 4 ¼ Min</i>
	<i>EvA 80 & 95 Test 3</i>	<i>Approx 4 ¼ Min</i>
<i>PC65</i>	<i>EA 1.1</i>	<i>Approx 5 Min</i>
	<i>EA 1.2</i>	<i>Approx 5 Min</i>
<i>PC45</i>	<i>EA 1.1</i>	<i>Approx Min</i>

NOTE: Tests for State Championships to be advised.

Copies of these tests can be downloaded from the EA documents page.

www.equestrian.org.au