

PONY CLUB WA EVENTING OFFICIAL APPLICATION FORM

Office use only Approved: _____ Date: _____
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Accreditation Type	<input type="checkbox"/> Cross Country Course Designer	<input type="checkbox"/> Trainee
	<input type="checkbox"/> Technical Delegate	
Renewal Details	<input type="checkbox"/> Renewal for 3 years	
	<input type="checkbox"/> Resign from the position and have my details removed	

Applicants Details

Name	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	
Address		
Mobile Phone		
Email		
PCAWA Club		
PCAWA Membership No.		
Working with Children Check No.		Expiry
Accreditation Option	Option 1 <input type="checkbox"/>	Option 2 <input type="checkbox"/> Option 3 <input type="checkbox"/>
Please see next page for more information on accreditation options available		

Please ensure you complete all sections of this application form before submitting. Incorrect or incomplete applications will not be accepted.

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Signed: _____ **Date:** _____

Section 1. Further Information

Accreditation Options

Option 1	Provide PCAWA Eventing Committee with detailed resume of experience or a log of the following activities: <ul style="list-style-type: none"> • Eventing Course Builder • Eventing Course Designer • Technical Delegate • Chief Cross Country Judge • Attendance at PCAWA and EWA Eventing Seminars 		
Option 2	Initial Requirements	Theory Requirements	Practical Requirements
	A minimum of one of the following: <ul style="list-style-type: none"> • Ridden at 2* or higher • Be a PC /EA NCAS Level 1 eventing coach or higher • Be EA Level 1 or Higher Technical Delegate • Hold a PCA B Efficiency Standard Certificate or higher. 	<ul style="list-style-type: none"> • Attend annual PCAWA or EWA Course Designer or Technical Delegate seminar • Complete PCAWA Open Rule Book Assignment 	Mentored by an EA Level 2 Course Designer or higher at a minimum of <ul style="list-style-type: none"> • One PC105 • One PC95 Written appraisal from mentor to be submitted.
Option 3	On recommendation from a PCAWA Official, the PCAWA Eventing Committee can, based on an individual's experience, grant Course Designer Accreditation for any or all PCAWA Eventing Grades.		

Do you have a copy of the current PCAWA Eventing Rules and Regulations including all amendments?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please be reminded that this is a requirement. Please see the Pony Club WA Website to download the rules for free.</i>
Do you have a copy of the current FEI Cross Country Course Design Guidelines including all amendments?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please be reminded that this is a requirement. Please see the Equestrian Australia Website to download the guidelines for free.</i>
Please list any other PCAWA or EA certificates of coaching or judging that you currently hold.	
Do you currently compete in Eventing competitions? If so, please specify the level at which you compete.	

Section 2. Officials Updates

All PCAWA Officials must have attended a minimum of two (2) Course Design/Technical Delegate Seminars in the previous three years.

Please list all CD/TD Seminars, Workshops of Instruction schools attended on the past three years.			
Date	Event	Presenter	Comments

Section 3. Record of Officiating Experience.

All PCAWA CD/TD's must have officiated at a minimum of three events in the past two years.

Please list all events where you have acted in an official role in the past two years. E.g. TD, CD, Organiser, Chief XC Judge, Other Official, please list jumps designed and built.			
Event	Date	Location	Grades Designed/Officiated

Section 4. Code of Conduct

Pony Club WA Officials Code of Conduct	Signed
I agree to abide the PCAWA policies and Codes of Conduct and understand should I breach these, my accreditation will be suspended immediately pending investigation.	

A full copy of the Codes of Conduct can be found in the PCAWA Handbook, available from the PCAWA Office or on the PCAWA website. (pcawa.com)

Officials

1. Compliment and encourage all participants.
2. Be consistent, objective and courteous when making decisions.
3. Condemn non supportive behaviour and promote respect for all opponents.
4. Emphasise the spirit of the competition rather than the errors.
5. Encourage and promote rule changes that will make participation more enjoyable.
6. Be a good sport yourself. Actions speak louder than words.
7. Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
8. Remember you set an example. Your behaviour and comments should be positive and supportive.
9. Place the safety and welfare of the participants above all else.
10. Give all you people a 'fair go' regardless of their gender, ability, cultural background or religion.